

**I. Call to Order By Board Secretary – 5:40 pm**
**II. Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Greater Brunswick Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Home News Tribune and Star Ledgers, sent to the clerks of Highland Park, Edison and New Brunswick and posted at the Greater Brunswick Charter School located at 429 Joyce Kilmer Ave, New Brunswick, NJ 08901. Formal action will take place at this meeting.

**III. Roll Call**

Voting Members	Role	Present	Absent
Claudia Avarado	Board Trustee	X	
Christopher Coulthard	Board Trustee	X, 6:47pm	
Evan Gentry	Board Trustee	X	
Sean Hewitt	Board Trustee		X
Susan Jackson	Board Chair	X	
Molly Larobina	Board Vice-Chair	X	
Mariu Reynoso	Board Trustee	X, 6:00 pm	
Anna Seewald	Board Trustee	X	
Anju Thomas	Board Trustee	X	
Choka Yogalingam	Board Trustee	X, 5:57pm	

**Also Present**

Non-Voting	Role	Present	Absent
Vanessa Jones	Education Director	X	
Hector Alvarez	Assistant Education Director	X	
Michael Falkowski	SBA/ Board Secretary	X	
Peter Creekmore	Teacher Representative	X	

**IV. Pledge of Allegiance**
**V. Approve Meeting Agenda**

Motion for Greater Brunswick Charter School, Board of Trustees to approve the Agenda for the **November 17, 2016** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Molly Larobina	2 <sup>nd</sup>	X			
Christopher Coulthard					X	Mariu Reynoso					X

Evan Gentry	1 <sup>st</sup>	X				Anna Seewald		X			
Sean Hewitt					X	Anju Thomas		X			
Susan Jackson		X				Choka Yogalingam					X

**VI. Acceptance of Meeting Minutes**

Motion for Greater Brunswick Charter School, Board of Trustees to accept the minutes from **October 20, 2016**.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado	2 <sup>nd</sup>	X				Molly Larobina		X			
Christopher Coulthard					X	Mariu Reynoso					X
Evan Gentry	1 <sup>st</sup>	X				Anna Seewald				X	
Sean Hewitt					X	Anju Thomas		X			
Susan Jackson		X				Choka Yogalingam					X

**VII. Public Comment - NONE**

**VIII. Correspondence**

**IX. Reports**

1. Director’s Report
  - i. Renewal Update
    1. FY17 Budget
    2. Bylaws (on website)
    3. Evaluation Materials
    4. GBCS Mission
  - ii. Negotiations Update
  - iii. PARCC Score Update
2. HIB Report

Motion to accept Director’s and HIB Report.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Molly Larobina	2 <sup>nd</sup>	X			
Christopher Coulthard					X	Mariu Reynoso		X			
Evan Gentry	1 <sup>st</sup>	X				Anna Seewald		X			
Sean Hewitt					X	Anju Thomas		X			
Susan Jackson		X				Choka Yogalingam		X			

**X. Closed Session – 6:01pm**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado	2 <sup>nd</sup>	X				Molly Larobina		X			
Christopher Coulthard					X	Mariu Reynoso		X			
Evan Gentry	1 <sup>st</sup>	X				Anna Seewald		X			
Sean Hewitt					X	Anju Thomas		X			
Susan Jackson		X				Choka Yogalingam		X			

- Personnel matter
- Discussion regarding the school environment after

**Adjourn Closed Session and Open Public Session – 6:28 pm**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Molly Larobina	2 <sup>nd</sup>	X			
Christopher Coulthard					X	Mariu Reynoso		X			
Evan Gentry	1 <sup>st</sup>	X				Anna Seewald		X			
Sean Hewitt					X	Anju Thomas		X			
Susan Jackson		X				Choka Yogalingam		X			

**XI. Motions for Approval**

**1. Finance**

- a. To approve the September & October 2016 Board Secretary Report
- b. To approve the September & October 2016 Treasurer Report
- c. Bills List: Approve Bills List from October 21, 2016 to November 17, 2016.
- d. Payroll: To approve the following payrolls:

October 28, 2016	\$191,047.16
November 15, 2016	\$193,508.41

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Molly Larobina	2 <sup>nd</sup>	X			
Christopher Coulthard					X	Mariu Reynoso		X			
Evan Gentry	1 <sup>st</sup>	X				Anna Seewald		X			
Sean Hewitt					X	Anju Thomas		X			
Susan Jackson		X				Choka Yogalingam					X, stepped out room

**2. Buildings & Grounds**

- a. To approve the following facility use:

Who	Space	Date	Cost
NJ Charter School Association, Training Class	Media Room	Dec 10, 2016 – 10am to 2:30pm	\$100 – Custodian
PTO, Parent & Child Dance	Gym	Feb 24, 2016 – 6pm to 8pm	Fundraiser, No Cost

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Molly Larobina	2 <sup>nd</sup>	X			
Christopher Coulthard					X	Mariu Reynoso		X			
Evan Gentry	1 <sup>st</sup>	X				Anna Seewald		X			
Sean Hewitt					X	Anju Thomas		X			
Susan Jackson		X				Choka Yogalingam					X, stepped out room

**3. Personnel**

- a. To approve a leave of absence for Zane Nestlerode from January 1, 2017 through June 30, 2017.

Mr. Coulthard arrived at 6:47 pm.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado			X			Molly Larobina	2 <sup>nd</sup>		X		
Christopher Coulthard				X		Mariu Reynoso			X		
Evan Gentry	1 <sup>st</sup>		X			Anna Seewald			X		
Sean Hewitt					X	Anju Thomas			X		
Susan Jackson			X			Choka Yogalingam		X			

- b. To accept the resignation from Eva Barabas as grade group leader effective November 1, 2016.
- c. To approve the stipend for Eugenia Xarhoulakos for grade group leader (2/3grades) for \$2,772 (prorated) effective November 1, 2016.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Molly Larobina	2 <sup>nd</sup>	X			
Christopher Coulthard				X		Mariu Reynoso		X			
Evan Gentry	1 <sup>st</sup>	X				Anna Seewald		X			
Sean Hewitt					X	Anju Thomas		X			
Susan Jackson		X				Choka Yogalingam		X			

**4. Curriculum/Special Education**

- a. To approve the following staff to attend The College of NJ ESL/Bilingual Endorsement Program at a cost of \$800 per course with two (2) courses from January 2017 through June 2017. The program would lead to ESL and/or Bilingual certification:
  - i. Ms. Vanessa Jones
  - ii. Ms. Yeimi Vasquez
  - iii. Ms. Stephani Estrella
  - iv. Ms. Caitlin Michel
  - v. Mr. Eric Kauffman
  - vi. Mr. Peter Creekmore
  - vii. Mr. Nathan Burr

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Molly Larobina	2 <sup>nd</sup>	X			
Christopher Coulthard		X				Mariu Reynoso		X			
Evan Gentry	1 <sup>st</sup>	X				Anna Seewald		X			
Sean Hewitt					X	Anju Thomas		X			
Susan Jackson		X				Choka Yogalingam		X			

**5. Policy/Miscellaneous**

- a. To approve the UNIFORM STATE MEMORANDUM OF AGREEMENT BETWEEN EDUCATION ANDLAW ENFORCEMENT OFFICIALS for the 2016/2017 school year.
- b. To approve the following field trip:

Who	When	Where	Cost
Requestor: Peter Creekmore, 50+ students	5-26-2017	PAC for a day, Shore Regional HS, Six Flags Great Adventure	Not to exceed \$500, fundraising to fund trip
Requestor: Kaufmann, for Grade 7, up to 44 students and up to 7 chaperones	March/February 2017	New Brunswick Islamic Center	No cost to school

Requestor: Kaufmann, for Grade 8, up to 42 students, up to 6 chaperones	March – April 2017	New Brunswick Courthouse	No cost to school
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- c. To approve the Harassment, Intimidation & Bullying (HIB) report presented to the Board of Trustees at the September 15 and October 20, 2016 regular meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting MemXbers	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Molly Larobina		X			
Christopher Coulthard		X				Mariu Reynoso		X			
Evan Gentry	1 <sup>st</sup>	X				Anna Seewald		X			
Sean Hewitt					X	Anju Thomas	2 <sup>nd</sup>	X			
Susan Jackson		X				Choka Yogalingam		X			

## XII. Enrollment Report

Grade	FY17 ENR	Jul 15, 2016	Aug 15, 2016	Sep 15, 2016	Oct 15, 2016	Nov 15, 2016	Dec 15, 2016	Jan 15, 2017	Feb 15, 2017	Mar 15, 2017	Apr 15, 2017	May 15, 2017	Jun 15, 2017	Wait List 2016/2017
K	44	44	44	44	44	44								23
1	44	44	43	43	43	43								13
2	44	44	44	43	44	44								15
3	44	44	43	43	43	43								6
4	44	44	44	44	43	44								10
5	44	44	44	44	44	44								3
6	44	44	45	46	45	46								5
7	44	44	44	43	43	43								6
8	42	42	43	43	43	43								1
<b>Total</b>	<b>394</b>	<b>394</b>	<b>394</b>	<b>393</b>	<b>392</b>	<b>394</b>								<b>82</b>

## XIII. Committee Reports

1. School Review – Minutes are in Dropbox, topics covered in Director’s Report.
2. Community Outreach – No update since last Board Meeting
3. Development – M. Seewald met, and set a schedule for the year. Came up with two (2) fund raiser events, including a 5K and golf fundraiser. Discussed inviting community members to the EXPO.
4. Finance & Facilities – No update.
5. Governance – Ms. Jackson asked the Board to complete necessary training and background check. Retreat is January 7<sup>th</sup> form 9am to 3pm.

## XIV. New Business

Ms. Larobina asked the Board to please keep up with Board email, utilize calendar and participate when available. Asked to check email at least once a week.

Discussion about advertising school in newspapers, radio, social media, etc.

## XV. Closing Comments

Many thanks for the food, Mr. Alvarez is proud of programs and school is ahead of many other schools, Ms. Jones thanked those for help with Charter renewal prep, Mr. Creekmore commented on training he attended, Mr. Coulthard credited the school for his daughter’s strong performance in the PARCC scores,

Mr. Yogalingam thanked Ms. Jackson, Ms. Jackson commented about events being held during a Board meeting, more

**XVI. Action Items**

- Next Board Meetings: **2016** - 12/15 | **2017** - 1/19, 2/16, 3/16, 4/20, 5/11, 6/15

**XVII. Adjournment – 7:22pm**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Molly Larobina		X			
Christopher Coulthard		X				Mariu Reynoso	2 <sup>nd</sup>	X			
Evan Gentry	1 <sup>st</sup>	X				Anna Seewald		X			
Sean Hewitt					X	Anju Thomas		X			
Susan Jackson		X				Choka Yogalingam		X			