

I. Call to Order By Board Secretary – 5:36 pm
II. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Greater Brunswick Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Home News Tribune and Star Ledgers, sent to the clerks of Highland Park, Edison and New Brunswick and posted at the Greater Brunswick Charter School located at 429 Joyce Kilmer Ave, New Brunswick, NJ 08901. Formal action will take place at this meeting.

III. Roll Call

Voting Members	Role	Present	Absent
1. Claudia Avarado	Board Trustee	X	
2. Shamara Gatling-Davila	Board Trustee	X	
3. Evan Gentry	Board Trustee	X	
4. Sean Hewitt	Board Trustee	X, 6:15pm	
5. Susan Jackson	Board Chair	X	
6. Molly Larobina	Board Vice-Chair	X	
7. Mariu Reynoso	Board Trustee	X, 5:43pm	
8. Anju Thomas	Board Trustee		X

Also Present

Non-Voting	Role	Present	Absent
Vanessa Jones	Education Director	X	
Hector Alvarez	Assistant Education Director	X	
Michael Falkowski	SBA/ Board Secretary	X	
Dianna Hess-Schmitt	Teacher Representative	X	

IV. Pledge of Allegiance
V. Approve Meeting Agenda

Motion for Greater Brunswick Charter School, Board of Trustees to approve the Agenda for the **April 18, 2018** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Susan Jackson		X			
Shamara Gatling-Davila		X				Molly Larobina	2 nd	X			
Evan Gentry	1 st	X				Mariu Reynoso					X
Sean Hewitt					X	Anju Thomas					X

VI. Acceptance of Meeting Minutes

Motion for Greater Brunswick Charter School, Board of Trustees to accept the minutes from **March 15, 2017**.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado	2 nd	X				Susan Jackson		X			
Shamara Gatling-Davila		X				Molly Larobina		X			
Evan Gentry	1 st	X				Mariu Reynoso					X
Sean Hewitt					X	Anju Thomas					X

VII. Public Comment

Anne Norris – Talked about Walkathon and asked for the Board’s support in the form of donations.
 Lynell Burgos – Introduced herself to the Board, she is a retired school teacher and would like to be part of the Board.

VIII. Correspondence

IX. Reports

1. Director’s Report
 - i. HIB Report
 - ii. Suspension Report

Motion to accept Director’s Report.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado	2 nd	X				Susan Jackson		X			
Shamara Gatling-Davila		X				Molly Larobina		X			
Evan Gentry	1 st	X				Mariu Reynoso		X			
Sean Hewitt		X				Anju Thomas					X

X. Adjourn Public Session and Open Closed Session – 6:20 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Susan Jackson		X			
Shamara Gatling-Davila		X				Molly Larobina	2 nd	X			
Evan Gentry	1 st	X				Mariu Reynoso		X			
Sean Hewitt		X				Anju Thomas					X

Topics:

- Student Matters
- Calendar
- Negotiations

XI. Adjourn Closed Session and Open Public Session – 7:14 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Susan Jackson		X			
Shamara Gatling-Davila		X				Molly Larobina	2 nd	X			
Evan Gentry	1 st	X				Mariu Reynoso		X			
Sean Hewitt		X				Anju Thomas					X

XII. Motions for Approval

1. Finance

- a. To approve the March 2018 Board Secretary Report.
- b. To approve the March 2018 Reconciliation Report.
- c. Bills List: Approve Bills List from March 16, 2018 to April 19, 2018.
- d. Payroll: To approve the following payrolls:

March 15, 2018	186,435.05
March 29, 2018	181,743.04
April 13, 2018	177,073.97

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado	2 nd	X				Susan Jackson		X			
Shamara Gatling-Davila		X				Molly Larobina		X			
Evan Gentry	1 st	X				Mariu Reynoso		X			
Sean Hewitt		X				Anju Thomas					X

2. Contracts

- a. To approve the **Rain Garden** MOU with Rutgers University.
- b. To approve the resolutions with **ACES** to participate in the Electric and Gas program.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Susan Jackson		X			
Shamara Gatling-Davila		X				Molly Larobina	2 nd	X			
Evan Gentry	1 st	X				Mariu Reynoso		X			
Sean Hewitt		X				Anju Thomas					X

3. Buildings & Grounds

4. Personnel

- a. To approve the leave of absence for **Ms. Hila Reich** from May 14, 2018 through October 8, 2018.
- b. To approve the following Professional Development:

Who	When	Where	Topics	Cost
Erica Katz Cherie Schulek	March 30 & 31, 2018	New Brunswick, NJ	TESOL Spring Conference	\$199 & \$279
James Long	April 13, 2018	New York, NY	Ignite STEM	No Cost

- c. To approve **Amie Fitzgerald** as the Director of the Summer Academy at a stipend of \$5300.

- d. To approve the resignation of **Elizabeth Ramirez** as the school nurse effective May 25, 2018.
- e. To approve the resignation of **Maria Torres** as the first grade dual language teacher effective June 22, 2018.
- f. To approve the \$454.50 tuition reimbursement request from **Alejandra Suastegui** for the summer of 2018 for coursework at Middlesex County College.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Susan Jackson		X			
Shamara Gatling-Davila		X				Molly Larobina	2 nd	X			
Evan Gentry	1 st	X				Mariu Reynoso		X			
Sean Hewitt		X				Anju Thomas					X

5. Curriculum/Special Education

6. Policy/Miscellaneous

- a. To approve the March 2018 HIB report.
- b. To accept the April 2018 HIB report.
- c. To approve the following fundraiser request:

Who	When	Event	Goal
Student Council, Ms. Dianna	4-25-2018	Snack sale to raise money for school grounds.	\$300

- d. To approve the 2018-2019 school calendar.
- e. To approve waiving two (2) days from the 2017-2018 calendar for students and 10-month employees, with the last day on Friday, June 22, 2018.

Ms. Jones noted that this in conjunction with the 2018-2019 calendar and should not set precedence for future calendars.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Susan Jackson		X			
Shamara Gatling-Davila		X				Molly Larobina	2 nd	X			
Evan Gentry	1 st	X				Mariu Reynoso		X			
Sean Hewitt		X				Anju Thomas					X

XIII. Enrollment Report

Grade	FY18	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Wait List
	Max	2017	2017	2017	2017	2017	2017	2018	2018	2018	2018	2018	2018	2017/2018
K	44	44	44	44	44	44	44	44	44	44	44			29
1	44	43	44	43	44	44	44	44	44	44	44			9
2	44	42	44	44	44	44	44	44	44	44	43			12
3	44	43	44	44	44	44	44	44	44	44	44			27
4	44	43	43	44	44	44	44	44	44	44	44			8
5	44	41	43	44	44	44	44	44	44	44	44			5
6	44	44	45	46	46	46	46	47	47	46	46			3
7	44	43	44	43	43	43	43	42	42	42	42			6
8	42	42	42	42	42	41	41	41	41	41	41			3
Total	394	385	393	394	395	394	394	394	394	393	392			102

XIV. Committee Reports

1. SRC – already given during Director’s Report
2. Community Outreach – Events were discussed throughout the meeting
3. Development – discussion on summer academy grant, working on the GALA
4. Finance and Facilities – budget discussed in meeting
5. Governance – Board elections held, low turnout for elections, retreat discussion, potential community Board member

XV. New Business – NONE

XVI. Closing Comments

Thanks for food, looking forward to upcoming events, thanks to Claudia for attempting to attend the Charter school event in Trenton, thanks to Vanessa for working on the grant, looking forward to rain garden.

XVII. Action Items

- Next Board Meetings: 5/14/18, 6/21/18
- Board Retreat Dates: Tuesday, May 8, 2017 – 5:30pm & Tuesday, May 22, 2017 – 5:30pm

XVIII. Adjournment – 7:48 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Susan Jackson		X			
Shamara Gatling-Davila		X				Molly Larobina	2 nd	X			
Evan Gentry	1 st	X				Mariu Reynoso		X			
Sean Hewitt		X				Anju Thomas					X