

I. Call to Order By Board Secretary – 5:39 pm
II. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Greater Brunswick Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Home News Tribune and Star Ledgers, sent to the clerks of Highland Park, Edison and New Brunswick and posted at the Greater Brunswick Charter School located at 429 Joyce Kilmer Ave, New Brunswick, NJ 08901. Formal action will take place at this meeting.

III. Roll Call

Voting Members	Role	Present	Absent
1. Claudia Avarado	Board Trustee	X, 5:42pm	
2. Shamara Gatling-Davila	Board Trustee	X	
3. Evan Gentry	Board Trustee	X	
4. Sean Hewitt	Board Trustee	X, 5:45pm	
5. Susan Jackson	Board Chair	X	
6. Molly Larobina	Board Vice-Chair	X	
7. Mariu Reynoso	Board Trustee		X
8. Anju Thomas	Board Trustee	X	

Also Present

Non-Voting	Role	Present	Absent
Vanessa Jones	Education Director	X	
Hector Alvarez	Assistant Education Director		X
Michael Falkowski	SBA/ Board Secretary	X	
Peter Creekmore	Teacher Representative	X	

IV. Pledge of Allegiance
V. Approve Meeting Agenda

Motion for Greater Brunswick Charter School, Board of Trustees to approve the Agenda for the **January 18, 2018** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado					X	Susan Jackson		X			
Shamara Gatling-Davila		X				Molly Larobina		X			
Evan Gentry	1 st	X				Mariu Reynoso					X
Sean Hewitt					X	Anju Thomas	2 nd	X			

VI. Acceptance of Meeting Minutes

Motion for Greater Brunswick Charter School, Board of Trustees to accept the minutes from **December 14, 2017.**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado					X	Susan Jackson		X			
Shamara Gatling-Davila				X		Molly Larobina		X			
Evan Gentry	1 st	X				Mariu Reynoso					X
Sean Hewitt					X	Anju Thomas	2 nd	X			

VII. Public Comment – No Comment

VIII. Correspondence

IX. Reports

1. Director’s Report
 - i. HIB Report
 - ii. School Bus Emergency Evacuation Drill Report

Motion to accept Director’s Report and receipt of the School Bus Emergency Evacuation Drill Report.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Susan Jackson		X			
Shamara Gatling-Davila		X				Molly Larobina		X			
Evan Gentry	1 st	X				Mariu Reynoso					X
Sean Hewitt		X				Anju Thomas	2 nd	X			

X. Adjourn Public Session and Open Closed Session – 6:35 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Susan Jackson		X			
Shamara Gatling-Davila		X				Molly Larobina		X			
Evan Gentry	1 st	X				Mariu Reynoso					X
Sean Hewitt		X				Anju Thomas	2 nd	X			

Topics:

- Student discipline matter.
- Student services matter.

XI. Adjourn Closed Session and Open Public Session – 7:10 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Susan Jackson		X			
Shamara Gatling-Davila		X				Molly Larobina		X			
Evan Gentry	1 st	X				Mariu Reynoso					X
Sean Hewitt		X				Anju Thomas	2 nd	X			

XII. Motions for Approval

1. Finance

- a. To approve the December 2017 Board Secretary Report
- b. To approve the December 2017 Reconciliation Report
- c. Bills List: Approve Bills List from December 15, 2017 to January 18, 2018.
- d. Payroll: To approve the following payrolls:

December 15, 2017	\$181,886.73
December 22, 2017	\$174,969.51
January 12, 2018	\$175,439.81

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Susan Jackson		X			
Shamara Gatling-Davila		X				Molly Larobina		X			
Evan Gentry	1 st	X				Mariu Reynoso					X
Sean Hewitt		X				Anju Thomas	2 nd	X			

2. Contracts - NONE

3. Buildings & Grounds - NONE

4. Personnel

- a. To approve Ms. Vanessa Jones as the School Safety Specialist.
- b. To approve leave of absence for Jessica Kurc-Joudrey from March 3rd to June 30, 2018.
- c. To approve the following Professional Development:

Who	When	Where	Topics	Cost
Peter Creekmore	March 16-18, 2018	Chicago, IL	NEA Leadership Summit	No cost to school
Victoria Salomone	March 9, 2018	Rutgers Center for Applied Technology	Addressing Common Teaching Challenges in Children with Autism	\$90 Registration, plus up to \$20 in travel costs

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Susan Jackson		X			
Shamara Gatling-Davila		X				Molly Larobina		X			
Evan Gentry	1 st	X				Mariu Reynoso					X
Sean Hewitt		X				Anju Thomas	2 nd	X			

5. Curriculum/Special Education - NONE

6. Policy/Miscellaneous

- a. To approve the HIB
- b. To approve the following Fundraiser Request:

Who	When	Event	Goal
PTO, Anne Norris	2-9-18	Dance to fund field trips.	\$500

- c. To approve the following resolution: Affirming Our Commitment To Educate All Children
- d. To approve the following resolution: In Support of Restoration of The Federal Deferred Action for Childhood Arrivals (DACA) Program

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Susan Jackson		X			
Shamara Gatling-Davila		X				Molly Larobina		X			
Evan Gentry	1 st	X				Mariu Reynoso					X
Sean Hewitt		X				Anju Thomas	2 nd	X			

XIII. Enrollment Report

Grade	FY18	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Wait List
	Max	2017	2017	2017	2017	2017	2017	2018	2018	2018	2018	2018	2018	2017/2018
K	44	44	44	44	44	44	44	44						31
1	44	43	44	43	44	44	44	44						9
2	44	42	44	44	44	44	44	44						12
3	44	43	44	44	44	44	44	44						27
4	44	43	43	44	44	44	44	44						8
5	44	41	43	44	44	44	44	44						5
6	44	44	45	46	46	46	46	47						3
7	44	43	44	43	43	43	43	42						6
8	42	42	42	42	42	41	41	41						3
Total	394	385	393	394	395	394	394	394						104

XIV. Committee Reports

1. SRC – in Director’s Report
2. Community Outreach – Meetings moved to 1st Thursday of the month at 12pm. Discussion about student visits to The Pingry School. Rutgers ESL student to visit school in March. There will be a breakfast held for pre-school students to support enrollment.
3. Development – Committee met and discussed the GALA, and the committee will move forward with the event again this year. Next meeting Feb 6th.
4. Finance and Facilities – no meeting
5. Governance - Worked on the retreat, good participation. Webinar sponsored by School Boards on student discipline hearings. Training will be held on February 3rd on Chief School Administrator evaluation process from 9 to 11:30 am.

XV. New Business – NONE

XVI. Closing Comments

Wishes for Happy New Year, comment on successful Board Retreat, thanks for the food, recognition to Ms. Jones for MLK Day at the school, thanks for reconsideration of the future calendar in regards to MLK Day, and comment about Jazz program.

XVII. Action Items

- Next Board Meetings: 2/15/18, 3/15/18, 4/19/18, 5/14/18, 6/21/18
- Board Retreat Dates: Tuesday, May 8, 2017 – 5:30pm & Tuesday, May 22, 2017 – 5:30pm

XVIII. Adjournment – 7:34 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Susan Jackson		X			
Shamara Gatling-Davila		X				Molly Larobina		X			
Evan Gentry	1 st	X				Mariu Reynoso					X
Sean Hewitt		X				Anju Thomas	2 nd	X			