

**I. Call to Order By Board Secretary – 5:37 pm**
**II. Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Greater Brunswick Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Home News Tribune and Star Ledgers, sent to the clerks of Highland Park, Edison and New Brunswick and posted at the Greater Brunswick Charter School located at 429 Joyce Kilmer Ave, New Brunswick, NJ 08901. Formal action will take place at this meeting.

**III. Roll Call**

| Voting Members            | Role             | Present   | Absent |
|---------------------------|------------------|-----------|--------|
| 1. Claudia Avarado        | Board Trustee    | X, 6:09pm |        |
| 2. Shamara Gatling-Davila | Board Trustee    | X         |        |
| 3. Evan Gentry            | Board Trustee    | X         |        |
| 4. Sean Hewitt            | Board Trustee    | X, 5:43pm |        |
| 5. Susan Jackson          | Board Chair      | X         |        |
| 6. Molly Larobina         | Board Vice-Chair | X         |        |
| 7. Mariu Reynoso          | Board Trustee    | X, 5:44pm |        |
| 8. Anju Thomas            | Board Trustee    | X         |        |

**Also Present**

| Non-Voting        | Role                         | Present | Absent |
|-------------------|------------------------------|---------|--------|
| Vanessa Jones     | Education Director           | X       |        |
| Hector Alvarez    | Assistant Education Director | X       |        |
| Michael Falkowski | SBA/ Board Secretary         | X       |        |
| Peter Creekmore   | Teacher Representative       | X       |        |

**IV. Pledge of Allegiance**
**V. Approve Meeting Agenda**

Motion for Greater Brunswick Charter School, Board of Trustees to approve the Agenda for the **March 15, 2018** meeting.

| Voting Members         | Motion          | Yes | No | Abstain | Absent | Voting Members | Motion          | Yes | No | Abstain | Absent |
|------------------------|-----------------|-----|----|---------|--------|----------------|-----------------|-----|----|---------|--------|
| Claudia Avarado        |                 |     |    |         | X      | Susan Jackson  |                 | X   |    |         |        |
| Shamara Gatling-Davila |                 | X   |    |         |        | Molly Larobina |                 | X   |    |         |        |
| Evan Gentry            | 1 <sup>st</sup> | X   |    |         |        | Mariu Reynoso  |                 |     |    |         | X      |
| Sean Hewitt            |                 |     |    |         | X      | Anju Thomas    | 2 <sup>nd</sup> | X   |    |         |        |

**VI. Acceptance of Meeting Minutes**

Motion for Greater Brunswick Charter School, Board of Trustees to accept the minutes from **February 15, 2017**.

| Voting Members         | Motion          | Yes | No | Abstain | Absent | Voting Members | Motion          | Yes | No | Abstain | Absent |
|------------------------|-----------------|-----|----|---------|--------|----------------|-----------------|-----|----|---------|--------|
| Claudia Avarado        |                 | X   |    |         |        | Susan Jackson  |                 | X   |    |         |        |
| Shamara Gatling-Davila |                 | X   |    |         |        | Molly Larobina |                 | X   |    |         |        |
| Evan Gentry            | 1 <sup>st</sup> | X   |    |         |        | Mariu Reynoso  | 2 <sup>nd</sup> | X   |    |         |        |
| Sean Hewitt            |                 |     |    | X       |        | Anju Thomas    |                 | X   |    |         |        |

**VII. Public Comment – NONE**

**VIII. Correspondence**

- New Jersey Transit – DELCO Lead Storage and Inspection and County Improvements Project Notifications

**IX. Reports**

1. Director’s Report
  - i. HIB Report – No Cases

Motion to accept Director’s Report.

| Voting Members         | Motion          | Yes | No | Abstain | Absent | Voting Members | Motion          | Yes | No | Abstain | Absent |
|------------------------|-----------------|-----|----|---------|--------|----------------|-----------------|-----|----|---------|--------|
| Claudia Avarado        |                 | X   |    |         |        | Susan Jackson  |                 | X   |    |         |        |
| Shamara Gatling-Davila |                 | X   |    |         |        | Molly Larobina |                 | X   |    |         |        |
| Evan Gentry            | 1 <sup>st</sup> | X   |    |         |        | Mariu Reynoso  |                 | X   |    |         |        |
| Sean Hewitt            |                 | X   |    |         |        | Anju Thomas    | 2 <sup>nd</sup> | X   |    |         |        |

**X. Adjourn Public Session and Open Closed Session – 6:16 pm**

| Voting Members         | Motion          | Yes | No | Abstain | Absent | Voting Members | Motion          | Yes | No | Abstain | Absent |
|------------------------|-----------------|-----|----|---------|--------|----------------|-----------------|-----|----|---------|--------|
| Claudia Avarado        |                 | X   |    |         |        | Susan Jackson  |                 | X   |    |         |        |
| Shamara Gatling-Davila |                 | X   |    |         |        | Molly Larobina |                 | X   |    |         |        |
| Evan Gentry            | 1 <sup>st</sup> | X   |    |         |        | Mariu Reynoso  | 2 <sup>nd</sup> | X   |    |         |        |
| Sean Hewitt            |                 | X   |    |         |        | Anju Thomas    |                 | X   |    |         |        |

**Topics:**

- Student Matters
- Staffing Matter
- Negotiations
- Budget as it related to Negotiations

**XI. Adjourn Closed Session and Open Public Session – 8:21 pm**

| Voting Members         | Motion          | Yes | No | Abstain | Absent | Voting Members | Motion          | Yes | No | Abstain | Absent |
|------------------------|-----------------|-----|----|---------|--------|----------------|-----------------|-----|----|---------|--------|
| Claudia Avarado        |                 | X   |    |         |        | Susan Jackson  |                 | X   |    |         |        |
| Shamara Gatling-Davila |                 | X   |    |         |        | Molly Larobina |                 | X   |    |         |        |
| Evan Gentry            | 1 <sup>st</sup> | X   |    |         |        | Mariu Reynoso  | 2 <sup>nd</sup> | X   |    |         |        |
| Sean Hewitt            |                 | X   |    |         |        | Anju Thomas    |                 | X   |    |         |        |

**XII. Motions for Approval**

**1. Finance**

- a. To approve the February 2018 Board Secretary Report
- b. To approve the February 2018 Reconciliation Report
- c. Bills List: Approve Bills List from February 16, 2018 to March 15, 2018.
- d. Payroll: To approve the following payrolls:

|                   |              |
|-------------------|--------------|
| February 28, 2018 | \$182,450.31 |
|-------------------|--------------|

| Voting Members         | Motion          | Yes | No | Abstain | Absent | Voting Members | Motion          | Yes | No | Abstain | Absent |
|------------------------|-----------------|-----|----|---------|--------|----------------|-----------------|-----|----|---------|--------|
| Claudia Avarado        |                 | X   |    |         |        | Susan Jackson  |                 | X   |    |         |        |
| Shamara Gatling-Davila |                 | X   |    |         |        | Molly Larobina |                 | X   |    |         |        |
| Evan Gentry            | 1 <sup>st</sup> | X   |    |         |        | Mariu Reynoso  | 2 <sup>nd</sup> | X   |    |         |        |
| Sean Hewitt            |                 | X   |    |         |        | Anju Thomas    |                 | X   |    |         |        |

**2. Contracts – NONE**

**3. Buildings & Grounds – NONE**

**4. Personnel**

- a. To approve the following Professional Development:

| Who              | When      | Where                      | Topics  | Cost          |
|------------------|-----------|----------------------------|---|---------------|
| Daniel Cyckowski | 3/16/2018 | Montclair State University | Echoes and Reflections                                    | No Cost       |
| Martha Goz       | 5/4/2018  | Rutgers, Piscataway        | Intro to Mindfulness & Mindfulness Based Stress Reduction | \$160 reg fee |

- b. To approve the following graduate coursework:
  - Stephani Estrella, Coursework at TCNJ – EDFN508 Intro to Research: Data-Based Decision Making
- c. To approve the Case Study request by Katherine O’Neill.
- d. To approve Jennifer Turner to conduct research at GBCS as part of a dissertation.
- e. Motion to ratify the Memorandum of Agreement between Greater Brunswick Charter School and Brunswick Charter Education Association, dated March 1, 2018.

| Voting Members         | Motion          | Yes | No | Abstain | Absent | Voting Members | Motion          | Yes | No | Abstain | Absent |
|------------------------|-----------------|-----|----|---------|--------|----------------|-----------------|-----|----|---------|--------|
| Claudia Avarado        |                 | X   |    |         |        | Susan Jackson  |                 | X   |    |         |        |
| Shamara Gatling-Davila |                 | X   |    |         |        | Molly Larobina |                 | X   |    |         |        |
| Evan Gentry            | 1 <sup>st</sup> | X   |    |         |        | Mariu Reynoso  | 2 <sup>nd</sup> | X   |    |         |        |
| Sean Hewitt            |                 | X   |    |         |        | Anju Thomas    |                 | X   |    |         |        |

**5. Curriculum/Special Education**

- a. To approve the following field trips:

| Who  | When      | Where                            | Cost               |
|--|-----------|----------------------------------|--------------------|
| Maria Torres, 1 <sup>st</sup> grade, 44 Students   | 5/10/2018 | NJ State Museum, Trenton         | No cost to school. |
| Angelique Sheehan, K-1, 88 Students, 16 Chaperones | 4/17/2018 | State Theatre, New Brunswick     | No cost to school. |
| Carmen Rine, Afterschool, K-8                      | 4/18/2018 | The Pingry School, Basking Ridge | No cost to school. |

| Voting Members         | Motion          | Yes | No | Abstain | Absent | Voting Members | Motion          | Yes | No | Abstain | Absent |
|------------------------|-----------------|-----|----|---------|--------|----------------|-----------------|-----|----|---------|--------|
| Claudia Avarado        |                 | X   |    |         |        | Susan Jackson  |                 | X   |    |         |        |
| Shamara Gatling-Davila |                 | X   |    |         |        | Molly Larobina |                 | X   |    |         |        |
| Evan Gentry            | 1 <sup>st</sup> | X   |    |         |        | Mariu Reynoso  | 2 <sup>nd</sup> | X   |    |         |        |
| Sean Hewitt            |                 | X   |    |         |        | Anju Thomas    |                 | X   |    |         |        |

**6. Policy/Miscellaneous**

- a. To approve the February 2018 HIB report.  
 b. To accept the March 2018 HIB report.  
 c. To approve the amended GBCS By-Laws.  
 d. To approve two (2) make-up snow days on Monday, April 9<sup>th</sup> and Monday, June 25<sup>th</sup>. The PD schedule will be held on the afternoon of April 9<sup>th</sup> and May 16<sup>th</sup>, students will be dismissed early on April 9<sup>th</sup>.  
 e. To approved following fundraisers:
- PTO Art Show – March 27<sup>th</sup>, to raise money for field trips, goal at \$500

| Voting Members         | Motion          | Yes | No | Abstain | Absent | Voting Members | Motion          | Yes | No | Abstain | Absent |
|------------------------|-----------------|-----|----|---------|--------|----------------|-----------------|-----|----|---------|--------|
| Claudia Avarado        |                 | X   |    |         |        | Susan Jackson  |                 | X   |    |         |        |
| Shamara Gatling-Davila |                 | X   |    |         |        | Molly Larobina |                 | X   |    |         |        |
| Evan Gentry            | 1 <sup>st</sup> | X   |    |         |        | Mariu Reynoso  | 2 <sup>nd</sup> | X   |    |         |        |
| Sean Hewitt            |                 | X   |    |         |        | Anju Thomas    |                 | X   |    |         |        |

**XIII. Enrollment Report**

| Grade        | FY18       | Jul        | Aug        | Sep        | Oct        | Nov        | Dec        | Jan        | Feb        | Mar        | Apr  | May  | Jun  | Wait List  |
|--------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------|------|------|------|------------|
|              | Max        | 2017       | 2017       | 2017       | 2017       | 2017       | 2017       | 2018       | 2018       | 2018       | 2018 | 2018 | 2018 | 2017/2018  |
| <b>K</b>     | 44         | 44         | 44         | 44         | 44         | 44         | 44         | 44         | 44         | 44         |      |      |      | 29         |
| <b>1</b>     | 44         | 43         | 44         | 43         | 44         | 44         | 44         | 44         | 44         | 44         |      |      |      | 9          |
| <b>2</b>     | 44         | 42         | 44         | 44         | 44         | 44         | 44         | 44         | 44         | 44         |      |      |      | 12         |
| <b>3</b>     | 44         | 43         | 44         | 44         | 44         | 44         | 44         | 44         | 44         | 44         |      |      |      | 27         |
| <b>4</b>     | 44         | 43         | 43         | 44         | 44         | 44         | 44         | 44         | 44         | 44         |      |      |      | 8          |
| <b>5</b>     | 44         | 41         | 43         | 44         | 44         | 44         | 44         | 44         | 44         | 44         |      |      |      | 5          |
| <b>6</b>     | 44         | 44         | 45         | 46         | 46         | 46         | 46         | 47         | 47         | 46         |      |      |      | 3          |
| <b>7</b>     | 44         | 43         | 44         | 43         | 43         | 43         | 43         | 42         | 42         | 42         |      |      |      | 6          |
| <b>8</b>     | 42         | 42         | 42         | 42         | 42         | 41         | 41         | 41         | 41         | 41         |      |      |      | 3          |
| <b>Total</b> | <b>394</b> | <b>385</b> | <b>393</b> | <b>394</b> | <b>395</b> | <b>394</b> | <b>394</b> | <b>394</b> | <b>394</b> | <b>393</b> |      |      |      | <b>102</b> |

**XIV. Committee Reports**

1. SRC – provided during Director’s report.
2. Community Outreach – Mr. Alvarez discussed the Pingry School trip, advertising, etc.
3. Development – discussion regarding fundraising events such as the GALA.

4. Finance and Facilities – budget was discussed
5. Governance – Board elections next week, discussion about process

**XV. New Business – NONE**

**XVI. Closing Comments**

Thanks for the food, discussion about elections, afterschool funding application is complete, update on fundraisers.

**XVII. Action Items**

- Next Board Meetings: 4/19/18, 5/14/18, 6/21/18
- Board Retreat Dates: Tuesday, May 8, 2017 – 5:30pm & Tuesday, May 22, 2017 – 5:30pm

**XVIII. Adjournment - 8:48 pm**

| Voting Members         | Motion          | Yes | No | Abstain | Absent | Voting Members | Motion          | Yes | No | Abstain | Absent |
|------------------------|-----------------|-----|----|---------|--------|----------------|-----------------|-----|----|---------|--------|
| Claudia Avarado        |                 | X   |    |         |        | Susan Jackson  |                 | X   |    |         |        |
| Shamara Gatling-Davila |                 | X   |    |         |        | Molly Larobina |                 | X   |    |         |        |
| Evan Gentry            | 1 <sup>st</sup> | X   |    |         |        | Mariu Reynoso  | 2 <sup>nd</sup> | X   |    |         |        |
| Sean Hewitt            |                 | X   |    |         |        | Anju Thomas    |                 | X   |    |         |        |