

- I. **Call to Order By Board Secretary – 5:41 pm**
 II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Greater Brunswick Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Home News Tribune and Star Ledgers, sent to the clerks of Highland Park, Edison and New Brunswick and posted at the Greater Brunswick Charter School located at 429 Joyce Kilmer Ave, New Brunswick, NJ 08901. Formal action will take place at this meeting.

III. **Roll Call**

Voting Members	Role	Present	Absent
1. Claudia Avarado	Board Trustee	X	
2. Shamara Gatling-Davila	Board Trustee	X	
3. Evan Gentry	Board Trustee		X
4. Sean Hewitt	Board Trustee	X	
5. Susan Jackson	Board Chair	X	
6. Molly Larobina	Board Vice-Chair	X	
7. Mariu Reynoso	Board Trustee	X	
8. Anju Thomas	Board Trustee	X	

Also Present

Non-Voting	Role	Present	Absent
Vanessa Jones	Education Director	X	
Hector Alvarez	Assistant Education Director	X	
Michael Falkowski	SBA/ Board Secretary	X	
Rona Hales	Teacher Representative	X	

IV. **Board Business**

To accept the resignation of Mr. Christopher Coulthard from the Board of Trustees effective October 24, 2017.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Susan Jackson		X			
Shamara Gatling-Davila		X				Molly Larobina		X			
Evan Gentry					X	Mariu Reynoso	2 nd	X			
Sean Hewitt	1 st	X				Anju Thomas				X	

- V. Pledge of Allegiance
- VI. Approve Meeting Agenda

Motion for Greater Brunswick Charter School, Board of Trustees to approve the Agenda for the **November 16, 2017** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Susan Jackson		X			
Shamara Gatling-Davila		X				Molly Larobina		X			
Evan Gentry					X	Mariu Reynoso	2 nd	X			
Sean Hewitt	1 st	X				Anju Thomas		X			

VII. Acceptance of Meeting Minutes

Motion for Greater Brunswick Charter School, Board of Trustees to accept the minutes from **October 19, 2017**.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Susan Jackson		X			
Shamara Gatling-Davila		X				Molly Larobina		X			
Evan Gentry					X	Mariu Reynoso	2 nd	X			
Sean Hewitt	1 st	X				Anju Thomas		X			

- VIII. Public Comment – NONE
- IX. Correspondence
- X. Reports

- 1. Director’s Report
 - i. HIB Report – 1 report and founded

Motion to accept Director’s Report.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Susan Jackson		X			
Shamara Gatling-Davila		X				Molly Larobina		X			
Evan Gentry					X	Mariu Reynoso	2 nd	X			
Sean Hewitt	1 st	X				Anju Thomas		X			

XI. Adjourn Public Session and Open Closed Session – 6:11 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Susan Jackson		X			
Shamara Gatling-Davila		X				Molly Larobina		X			
Evan Gentry					X	Mariu Reynoso	2 nd	X			
Sean Hewitt	1 st	X				Anju Thomas		X			

Topics:

- HIB detail
- Employee matters

XII. Adjourn Closed Session and Open Public Session – 6:16 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Susan Jackson		X			
Shamara Gatling-Davila		X				Molly Larobina		X			
Evan Gentry					X	Mariu Reynoso	2 nd	X			
Sean Hewitt	1 st	X				Anju Thomas		X			

XIII. Motions for Approval

1. Finance

- a. To approve the October 2017 Board Secretary Report
- b. To approve the October 2017 Reconciliation Report
- c. Bills List: Approve Bills List from October 19, 2017 to November 16, 2017.
- d. Payroll: To approve the following payrolls:

October 30, 2017	\$182,777.72
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Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Susan Jackson		X			
Shamara Gatling-Davila		X				Molly Larobina		X			
Evan Gentry					X	Mariu Reynoso	2 nd	X			
Sean Hewitt	1 st	X				Anju Thomas		X			

2. Contracts

3. Buildings & Grounds

4. Personnel

- a. To accept the resignation of Christine Fiorillo effective 12-31-2017.
- b. To approve the following new hires:

Kitchen Substitutes

- Daniela Suastegui - \$12 an hour
- Yamira Rodriguez - \$12 an hour

After School Substitutes

- Alejandra Suastegui - \$15 an hour

After School Staff

- Jeffrey Rodriguez - \$12 an hour

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Susan Jackson		X			
Shamara Gatling-Davila		X				Molly Larobina		X			
Evan Gentry					X	Mariu Reynoso		X			
Sean Hewitt	1 st	X				Anju Thomas	2 nd	X			

5. Curriculum/Special Education – NONE

6. Policy/Miscellaneous

- a. To approve the HIB report from the October
- b. To approve the first reading of the following policy (policies are in Strauss Esmay Online Portal):
 - 1240 - Evaluation of Superintendent – Policy & Regulation (M)
- c. To approve the first & final reading of the following policies (policies are in Strauss Esmay Online Portal):
 - 3240 - Professional Development for Teachers and School Leaders – Policy & Regulation (M)
 - 5610 - Suspension – Policy & Regulation (M)
 - 5620 - Expulsion - Policy (M)
 - 7424 – Bed Bugs - Policy & Regulation(NEW)
 - 8505 – Local Wellness Policy/Nutrient Standards for Meals and Other Foods - Policy (M)
 - 8550 - Unpaid Meal Charges/Outstanding Food Service Charges – Policy (M)

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Susan Jackson		X			
Shamara Gatling-Davila		X				Molly Larobina		X			
Evan Gentry					X	Mariu Reynoso	2 nd	X			
Sean Hewitt	1 st	X				Anju Thomas		X			

XIV. Enrollment Report

Grade	FY18	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Wait List
	Max	2017	2017	2017	2017	2017	2017	2018	2018	2018	2018	2018	2018	2017/2018
K	44	44	44	44	44	44								31
1	44	43	44	43	44	44								11
2	44	42	44	44	44	44								12
3	44	43	44	44	44	44								27
4	44	43	43	44	44	44								10
5	44	41	43	44	44	44								4
6	44	44	45	46	46	46								3
7	44	43	44	43	43	43								6
8	42	42	42	42	42	41								2
Total	394	385	393	394	395	394								106

XV. Committee Reports

1. SRC – Ms. Jones gave report during Director’s Report.
2. Community Outreach – Mr. Alvarez gave a summary of the recent meeting.
3. Development – Ms. Larobina talked about the GALA, summer learning grants, and a discussion occurred about the accounting of the fundraisers.
4. Finance and Facilities – No meeting.
5. Governance – Mr. Hewitt gave the report, talked about Code of Conduct being developed, policies for new and current Board members.

XVI. New Business – NONE

XVII. Closing Comments – Ms. Hales talked about MS afterschool events, collaboration between GBCS and local district schools, and compliments to staff and Board for work they are doing.

XVIII. Action Items

- Next Board Meetings: 12/14/17, 1/18/18, 2/15/18, 3/15/18, 4/19/18, 5/14/18, 6/21/18
- Board Retreat Dates: Saturday, January 6, 2018 - 9am to 3pm
Tuesday, May 8, 2017 – 5:30pm & Tuesday, May 22, 2017 – 5:30pm

XIX. Adjournment – 6:43 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Susan Jackson		X			
Shamara Gatling-Davila		X				Molly Larobina		X			
Evan Gentry					X	Mariu Reynoso		X			
Sean Hewitt	1 st	X				Anju Thomas	2 nd	X			

XX. Closed Session (if necessary) - NONE