

- I. **Call to Order By Board Secretary 5:39 pm**
 II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Greater Brunswick Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Home News Tribune and Star Ledgers, sent to the clerks of Highland Park, Edison and New Brunswick and posted at the Greater Brunswick Charter School located at 429 Joyce Kilmer Ave, New Brunswick, NJ 08901. Formal action will take place at this meeting.

III. **Roll Call**

Voting Members	Role	Present	Absent
Claudia Avarado	Board Trustee	X	
Christopher Coulthard	Board Trustee	X	
Evan Gentry	Board Trustee	X	
Sean Hewitt	Board Trustee	X, 5:44pm	
Susan Jackson	Board Chair	X	
Molly Larobina	Board Vice-Chair	X	
Mariu Reynoso	Board Trustee	X, 6:48pm	
Anna Seewald	Board Trustee	X, departed 7pm	
Anju Thomas	Board Trustee	X	
Choka Yogalingam	Board Trustee	X, 6:22 pm	

Also Present

Non-Voting	Role	Present	Absent
Vanessa Jones	Education Director	X	
Hector Alvarez	Assistant Education Director		X
Michael Falkowski	SBA/ Board Secretary	X	
Peter Creekmore , Victoria Salomone	Teacher Representative		X

- IV. **Pledge of Allegiance**
 V. **Approve Meeting Agenda**

Motion for Greater Brunswick Charter School, Board of Trustees to approve the Agenda for the **December 15, 2016** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Molly Larobina		X			
Christopher Coulthard	2 nd	X				Mariu Reynoso					X

Evan Gentry	1 st	X				Anna Seewald		X			
Sean Hewitt					X	Anju Thomas		X			
Susan Jackson		X				Choka Yogalingam					X

VI. Acceptance of Meeting Minutes

Motion for Greater Brunswick Charter School, Board of Trustees to accept the minutes from **November 17, 2016**.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Molly Larobina		X			
Christopher Coulthard	2 nd	X				Mariu Reynoso					X
Evan Gentry	1 st	X				Anna Seewald		X			
Sean Hewitt					X	Anju Thomas		X			
Susan Jackson		X				Choka Yogalingam					X

VII. Public Comment

Ms. Jackson relayed a message from a parent concerning the playground and that something needs to be done to control the mud, such as mulch.

VIII. Correspondence

IX. Reports

1. Director’s Report
2. HIB Report

Motion to accept Director’s and HIB Report.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Molly Larobina		X			
Christopher Coulthard	2 nd	X				Mariu Reynoso					X
Evan Gentry	1 st	X				Anna Seewald		X			
Sean Hewitt		X				Anju Thomas		X			
Susan Jackson		X				Choka Yogalingam					X

X. Adjourn Public Session and open Closed Session - 6:15 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Molly Larobina		X			
Christopher Coulthard	2 nd	X				Mariu Reynoso					X
Evan Gentry	1 st	X				Anna Seewald		X			
Sean Hewitt		X				Anju Thomas		X			
Susan Jackson		X				Choka Yogalingam		X			

- HIB Report Detail
- Student Matter

Adjourn Closed Session and open Public Session - 6:30 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Molly Larobina		X			
Christopher Coulthard	2 nd	X				Mariu Reynoso					X
Evan Gentry	1 st	X				Anna Seewald		X			
Sean Hewitt		X				Anju Thomas		X			
Susan Jackson		X				Choka Yogalingam		X			

XI. Motions for Approval

1. Finance

- a. To approve the November 2016 Board Secretary Report.
- b. To approve the November 2016 Treasurer Report.
- c. Bills List: Approve Bills List from November 18, 2016 to December 15, 2016.
- d. Payroll: To approve the following payrolls:

November 30, 2016	\$187,531.15
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- e. To accept the FY16 Comprehensive Annual Financial Report (CAFR) and Audit Management Report (AMR), no finding or recommendations.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Molly Larobina		X			
Christopher Coulthard	2 nd	X				Mariu Reynoso		X			
Evan Gentry	1 st	X				Anna Seewald		X			
Sean Hewitt		X				Anju Thomas		X			
Susan Jackson		X				Choka Yogalingam		X			

2. Buildings & Grounds

- a. To approve the following facility use:

Who	Space	Date	Cost
PTO, Parent/Student Dance – K-5 - Fundraising Event	Gymnasium	Feb 24 th 6-8pm	N/A

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Molly Larobina		X			
Christopher Coulthard	2 nd	X				Mariu Reynoso		X			
Evan Gentry	1 st	X				Anna Seewald		X			
Sean Hewitt		X				Anju Thomas		X			
Susan Jackson		X				Choka Yogalingam		X			

3. Personnel

- a. To approve the substitute custodial rate increase from \$12 to \$13/hr.
- b. To accept the resignation of **Mr. Zane Nestlerode** effective January 2, 2017.
- c. To approve the stipend for After School Program Coordinator (SPARK) to be paid per trimester for Title I SPARK program to be paid per trimester \$1,750 (\$5,250 if paid for all 3).
- d. To approve the creation of an administrative stipend for School Schedule Coordinator up \$3,000.

e. To approve the following Professional Development:

Who	When	Where	Topic	Cost
TBD	1-23-2017, 9 to 3 pm	Forsgate Country Club, Monroe Twp, NJ 08831	Early Childhood Summit	\$400 for 3, plus travel, not to exceed \$500 total
George Newton Erica Yvonnet	1-26 to 1- 27-2017	Atlantic City, NJ	TECHSPO Conference	not to exceed \$750 each
Yeimi Vasquez Stephani Estrella	2-16-2017	Rutgers, New Brunswick, NJ	Rutgers Center for Literacy Development – Strategies & Structures for Teaching Reading	not to exceed \$200
Diana Sanderson	1-6 to 2-16- 2017	Online, Mindful Fundamentals	Mindfulness Fundamentals – Be a mindful teacher and teacher trainer	\$125

f. To approve **Mathew Rago** as Teacher of Health and Physical Education at Step 1 MA \$49,920 effective January 3, 2016.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Molly Larobina		X			
Christopher Coulthard	2 nd	X				Mariu Reynoso		X			
Evan Gentry	1 st	X				Anna Seewald		X			
Sean Hewitt		X				Anju Thomas					X
Susan Jackson		X				Choka Yogalingam		X			

4. Curriculum/Special Education

- a. To approve the professional services proposal from **Ginsburg Consulting and Coaching, LLC** to provide instructional coaching for high order thinking skills and productive struggle necessary to achieve the 2016-2017 GBCS school wide goals at a cost not to exceed \$10,000 (funded by NCLB Grant).
- b. To amend the resolution approved on November 17 to include:

- Caitlin Mitchel
- Eric Kaufman
- Peter Creekmore
- Nathan Burr

Resolution passed on November 17th.

To approve the following staff to attend The College of NJ ESL/Bilingual Endorsement Program at a cost of \$800 per course with two (2) courses from January 2017 through June 2017. The program would lead to ESL and/or Bilingual certification:

- i. Ms. Vanessa Jones*
- ii. Ms. Yeimi Vasquez*
- iii. Ms. Stephani Estrella*

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Molly Larobina		X			
Christopher Coulthard	2 nd	X				Mariu Reynoso		X			
Evan Gentry	1 st	X				Anna Seewald		X			
Sean Hewitt		X				Anju Thomas					X
Susan Jackson		X				Choka Yogalingam		X			

5. Policy/Miscellaneous

- a. Whereas, the SRC is recommending to the Board of Trustees adopt the NJDOE School Climate Surveys for staff, students, and parents;

Whereas, the data will be used to assess if any changes are needed;

Therefore, let it be resolved that the Board of Trustees adopts the NJDOE School Climate Surveys for staff, students, and parents.

- b. To approve the following field trip:

Who	When	Where	Cost
Requestor: Eric Kaufmann, 7 th Grade, 42 Students, 5 to 6 Chaperones	June 7 – 9, 2017	Fairview Lakes YMCA	Not to exceed \$500 cost to school

- c. To approve a fundraising event on 12-21-2016, Winter Concert – Bake Sale to raise money for the NJ PAC Six Flags Spring Trip.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Molly Larobina		X			
Christopher Coulthard	2 nd	X				Mariu Reynoso		X			
Evan Gentry		X				Anna Seewald		X			
Sean Hewitt	1 st	X				Anju Thomas					X
Susan Jackson		X				Choka Yogalingam		X			

XII. Enrollment Report

Grade	FY17 ENR	Jul 15, 2016	Aug 15, 2016	Sep 15, 2016	Oct 15, 2016	Nov 15, 2016	Dec 15, 2016	Jan 15, 2017	Feb 15, 2017	Mar 15, 2017	Apr 15, 2017	May 15, 2017	Jun 15, 2017	Wait List 2016/2017
K	44	44	44	44	44	44	44							23
1	44	44	43	43	43	43	43							13
2	44	44	44	43	44	44	44							15
3	44	44	43	43	43	43	43							6
4	44	44	44	44	43	44	44							10
5	44	44	44	44	44	44	44							3
6	44	44	45	46	45	46	46							5
7	44	44	44	43	43	43	43							6
8	42	42	43	43	43	43	43							1
Total	394	394	394	393	392	394	394							82

XIII. Committee Reports

1. School Review – included in packet
2. Community Outreach
3. Development – discussed ideas such as golf outing, place an ad in Playhouse Playbill to attract donors, trying to attract wealthy individual donors and companies, silent auction
4. Finance & Facilities – update on audit and negotiations
5. Governance – discussed using Ms. Medea as a Board consultant, training sought after for retreat, further details in report, retreat on January 7th
6. Negotiations – Members are Ms. Vanessa Jones, Ms. Molly Larobina, Ms. Susan Jackson, & Mr. Sean Hewitt

XIV. New Business- NONE

XV. Closing Comments

Comments about the food brought to meeting, holiday wishes, winter concert on the 21st, EXPO on the 26th, thanks for efforts, thanks for those who participating in board recruitment breakfast, thanked board for hiring Hector Alvarez as he is a great fit for school.

XVI. Action Items

– Next Board Meetings: **2017** - 1/19, 2/16, 3/16, 4/20, 5/11, 6/15

XVII. Adjournment – 7:46 pm

XVIII. Closed Session (if necessary)

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado	1 st	X				Molly Larobina		X			
Christopher Coulthard		X				Mariu Reynoso		X			
Evan Gentry		X				Anna Seewald		X			
Sean Hewitt	2 nd	X				Anju Thomas					X
Susan Jackson		X				Choka Yogalingam		X			