

I. Call to Order By Board Secretary – 5:49 PM
II. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Greater Brunswick Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Home News Tribune and Star Ledgers, sent to the clerks of Highland Park, Edison and New Brunswick and posted at the Greater Brunswick Charter School located at 429 Joyce Kilmer Ave, New Brunswick, NJ 08901. Formal action will take place at this meeting.

III. Roll Call

Voting Members	Role	Present	Absent
Christopher Coulthard	Board Trustee	X	
Susan Jackson	Board Trustee	X	
Molly Larobina	Board Trustee	X	
David Learn	Board Vice Chair / Trustee	X – 5:53 PM	
Peter Schaeffing	Board Trustee	X – 6:40 PM	
Anna Seewald	Board Trustee	X	
Anju Thomas	Board Trustee	X	
George Waters	Board Chair / Trustee	X	
Choka Yogalingam	Board Trustee	X	

Also Present

Non-Voting	Role	Present	Absent
Donna Medea	Education Director	X	
Vanessa Jones	Assist. Education Director	X	
Greg Romero	Supervisor of Instruction	X	
Brian Falkowski	SBA/ Board Secretary	X	

IV. Pledge of Allegiance
V. Approve Meeting Agenda

Motion for Greater Brunswick Charter School, Board of Trustees to approve the Agenda for the **February 18, 2016** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Christopher Coulthard	1 st	X				Anna Seewald		X			
Susan Jackson		X				Anju Thomas		X			
Molly Larobina		X				George Waters		X			
David Learn					X	Choka Yogalingam	2 nd	X			

Peter Schaeffing					X						
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VI. Acceptance of Meeting Minutes

Motion for Greater Brunswick Charter School, Board of Trustees to accept the minutes from **January 21, 2016**, with changes to the roll call (George Waters was present).

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Christopher Coulthard	1st			X		Anna Seewald		X			
Susan Jackson	2 nd	X				Anju Thomas		X			
Molly Larobina		X				George Waters		X			
David Learn					X	Choka Yogalingam		X			
Peter Schaeffing					X						

VII. Public Comment

Larissa Richardson, of the PTO, presented a Take Action for Flint Water flyer and the details for the community project taken on by the PTO. Ms. Richardson also updated the Board on the latest PTO functions and fundraisers.

VIII. Correspondence - None

IX. Reports / Presentations

1. Diana Sanderson, Art Teacher, and Peter Creekmore, Music Teacher, present about the Lustig Dance Theatre and the arts program in general.
2. Director’s Report was provided by Donna Medea.
3. HIB Report

Motion to accept Director’s and HIB Report.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Christopher Coulthard	1 st	X				Anna Seewald		X			
Susan Jackson	2 nd	X				Anju Thomas		X			
Molly Larobina		X				George Waters		X			
David Learn		X				Choka Yogalingam		X			
Peter Schaeffing		X									

X. Closed Session (if necessary)

XI. Motions for Approval

1. Finance

- a. Board Secretary Report: To approve the January 2016 Board Secretary Report
- b. Treasurer Report: To approve the January 2016 Bank Reconciliation Report
- c. Bills List: Approve Bills List from January 22, 2016 to February 18, 2016
- d. Payroll: To approve the following payrolls:

January 29, 2016	\$187,974.51
February 12, 2016	\$190,530.74

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Christopher Coulthard	1 st	X				Anna Seewald		X			
Susan Jackson		X				Anju Thomas		X			
Molly Larobina		X				George Waters		X			
David Learn		X				Choka Yogalingam	2 nd	X			
Peter Schaeffing		X									

2. Buildings & Grounds

- a. To approve the proposal by Parette Somjen Architects to provide professional services for site work preparation for the school's back yard, at a cost of \$4,200.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Christopher Coulthard	1 st	X				Anna Seewald		X			
Susan Jackson	2 nd	X				Anju Thomas		X			
Molly Larobina		X				George Waters		X			
David Learn		X				Choka Yogalingam		X			
Peter Schaeffing		X									

3. Personnel

- a. To approve Julie Battikha as a leave replacement for Amina Chowdry beginning March 7, 2016 and extending through March 24, 2016 at a salary of \$47,778 prorated for the leave period with no benefits.
- b. To approve the attendance of Lynne McGlue at NJSSNA conference for school nurses at a registration fee of \$290 plus associated travel expenses.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Christopher Coulthard	1 st	X				Anna Seewald		X			
Susan Jackson		X				Anju Thomas		X			
Molly Larobina		X				George Waters		X			
David Learn		X				Choka Yogalingam	2 nd	X			
Peter Schaeffing		X									

4. Curriculum/Special Education - NONE

5. Policy/Miscellaneous

- a. To approve the Harassment, Intimidation & Bullying (HIB) report presented to the Board of Trustees at the January 21, 2016 regular meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Christopher Coulthard	1 st	X				Anna Seewald		X			
Susan Jackson		X				Anju Thomas		X			
Molly Larobina		X				George Waters		X			
David Learn		X				Choka Yogalingam	2 nd	X			
Peter Schaeffing		X									

XII. Enrollment Report

Grade	FY16 ENR	Jul 15, 2015	Aug 15, 2015	Sep 15, 2015	Oct 15, 2015	Nov 15, 2015	Dec 15, 2015	Jan 15, 2016	Feb 15, 2016	Mar 15, 2016	Apr 15, 2016	May 15, 2016	Jun 15, 2016	Wait List
K	44	44	44	44	44	44	44	44	43					12
1	44	44	44	44	44	44	44	44	44					15
2	44	44	44	44	44	44	44	44	44					11
3	44	44	44	44	43	43	44	44	44					8
4	42	44	44	44	43	43	43	43	43					8
5	42	40	40	40	41	41	41	41	41					4
6	44	44	44	44	44	44	44	44	44					15
7	44	43	43	43	44	44	44	44	44					5
8	42	43	43	43	42	42	42	42	42					2
Total	390	390	390	390	388	388	390	390	389					80

XIII. Committee Reports

1. SRC – Donna Medea reported on a book discussion group that discussed “School Culture Rewired”
2. Community and Development – Christopher Coulthard discussed his efforts on outreach using a radio station. He also discussed ½ day Wednesdays recreation. George Waters recapped EXPO.
3. Finance and Facilities – Peter Schaeffing reported on financial training for the Board scheduled for March 15, 2016 at 2:00 PM was discussed. A glossary request was made by Christopher Coulthard. In addition, Peter Schaeffing suggested a future Trustee member for the summer of 2017.
4. Governance – Scheduled for Tuesday, February 23, 2016
5. Search Committee – David Learn update the Board on the current search.

XIV. New Business

Susan Jackson updated the Board on the Scholastic Book Fair and the Stop n Shop rewards card program.

XV. Closing Comments

NJCSBA Conference was mentioned.

XVI. Action Items

- Next Board Meeting: Thursday, March 17, 2016

XVII. Adjournment – 7:46 PM

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Christopher Coulthard	1 st	X				Anna Seewald		X			
Susan Jackson		X				Anju Thomas		X			
Molly Larobina		X				George Waters		X			
David Learn		X				Choka Yogalingam	2 nd	X			
Peter Schaeffing		X									