

- I. **Call to Order By Board Secretary 5:41 on**
- II. **Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Greater Brunswick Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Home News Tribune and Star Ledgers, sent to the clerks of Highland Park, Edison and New Brunswick and posted at the Greater Brunswick Charter School located at 429 Joyce Kilmer Ave, New Brunswick, NJ 08901. Formal action will take place at this meeting.

**III. Roll Call**

Voting Members	Role	Present	Absent
Christopher Coulthard	Board Trustee	X	
Susan Jackson	Board Trustee	X	
Molly Larobina	Board Trustee	X	
David Learn	Board Vice Chair / Trustee		X
Peter Schaeffing	Board Trustee		X
Anna Seewald	Board Trustee	X	
Anju Thomas	Board Trustee	X	
George Waters	Board Chair / Trustee	X	
Choka Yogalingam	Board Trustee		X

**Also Present**

Non-Voting	Role	Present	Absent
Donna Medea	Education Director	X	
Vanessa Jones	Assist. Education Director	X	
Greg Romero	Supervisor of Instruction		X
Michael Falkowski	SBA/ Board Secretary	X	
Peter Creekmore	Teacher Representative	X	

- IV. **Pledge of Allegiance**
- V. **Approve Meeting Agenda**

Motion for Greater Brunswick Charter School, Board of Trustees to approve the Agenda for the **April 21, 2016** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Christopher Coulthard		X				Anna Seewald		X			
Susan Jackson	2 <sup>nd</sup>	X				Anju Thomas		X			
Molly Larobina	1 <sup>st</sup>	X				George Waters		X			
David Learn					X	Choka Yogalingam					X
Peter Schaeffing					X						

## VI. Acceptance of Meeting Minutes

Motion for Greater Brunswick Charter School, Board of Trustees to accept the minutes from **March 17, 2016**.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Christopher Coulthard		X				Anna Seewald		X			
Susan Jackson	2 <sup>nd</sup>	X				Anju Thomas		X			
Molly Larobina	1 <sup>st</sup>	X				George Waters		X			
David Learn					X	Choka Yogalingam					X
Peter Schaeffing					X						

## VII. Public Comment

Mr. Waters introduced Mr. Alex Benanti, candidate for Treasurer. Mr. Benanti provided the Board with a summary of his background and why he was a qualified candidate.

## VIII. Correspondence

Resignation letter from Kelly Nuzzo.

## IX. Reports / Presentations

### 1. Director's Report

Ms. Medea presented the Director's Report.

### 2. HIB Report

Ms. Jones stated that there were zero (0) reports and zero (0) HIBs.

Motion to accept Director's and HIB Report.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Christopher Coulthard		X				Anna Seewald		X			
Susan Jackson	2 <sup>nd</sup>	X				Anju Thomas		X			
Molly Larobina	1 <sup>st</sup>	X				George Waters		X			
David Learn					X	Choka Yogalingam					X
Peter Schaeffing					X						

**X. Closed Session – 6:02 pm**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Christopher Coulthard		X				Anna Seewald		X			
Susan Jackson	2 <sup>nd</sup>	X				Anju Thomas		X			
Molly Larobina	1 <sup>st</sup>	X				George Waters		X			
David Learn					X	Choka Yogalingam					X
Peter Schaeffing					X						

Discussion topics: Student matters, Treasurer position, & Board Candidates

**Adjourn Closed Session and Enter Public Session - 6:30 pm**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Christopher Coulthard		X				Anna Seewald		X			
Susan Jackson	2 <sup>nd</sup>	X				Anju Thomas		X			
Molly Larobina	1 <sup>st</sup>	X				George Waters		X			
David Learn					X	Choka Yogalingam					X
Peter Schaeffing					X						

**XI. Motions for Approval**

**1. Finance**

- a. Board Secretary Report: To approve the March 2016 Board Secretary Report
- b. Treasurer Report: To approve the March 2016 Bank Reconciliation Report
- c. Bills List: Approve Bills List from March 18, 2016 to April 21, 2016
- d. Payroll: To approve the following payrolls:

March 24, 2016	\$189,727.44
April 15, 2016	\$194,057.37

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Christopher Coulthard		X				Anna Seewald		X			
Susan Jackson	2 <sup>nd</sup>	X				Anju Thomas		X			
Molly Larobina	1 <sup>st</sup>	X				George Waters		X			
David Learn					X	Choka Yogalingam					X
Peter Schaeffing					X						

**2. Buildings & Grounds - NONE**

**3. Personnel.**

- a. To approve Mr. Alex Benanti as Treasurer at a rate of \$6,000 year (\$500/month).
- b. To approve Martha Goz to attend a seminar, Addressing Student Mental Health Issues, presented by NJPSA, located in Monroe, NJ, on May 6, 2016, for a registration fee of \$150 plus any associated travel expenses.
- c. To approve Vanessa Jones, Susan Jackson, and Molly Larobina to attend the NJCSA conference in Atlantic City on May 26, 2016, for a registration fee of \$235 plus any associated travel expenses.

- d. To approve Donna Medea and Angelique Sheehan to attend the NJCSA conference in Atlantic City on May 25, 2016, for a registration fee of \$235 plus any associated travel expenses.
- e. To approve Eric Kaufmann to attend a seminar, Focus on Writing Craft, at Rutgers Literacy Network, New Brunswick, NJ for a registration fee of \$150.
- f. To accept, with regret, the resignation of Kelly Nuzzo.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Christopher Coulthard		X				Anna Seewald		X			
Susan Jackson	2 <sup>nd</sup>	X				Anju Thomas		X			
Molly Larobina	1 <sup>st</sup>	X				George Waters		X			
David Learn					X	Choka Yogalingam					X
Peter Schaeffing					X						

**4. Curriculum/Special Education**

- a. To approve grades 4-5 field trip to Liberty Science Center in Jersey City, NJ, on May 13, 2016.
- b. To approve grades K-1 field trip to The State Theatre, New Brunswick, NJ for a dramatic performance.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Christopher Coulthard		X				Anna Seewald		X			
Susan Jackson	2 <sup>nd</sup>	X				Anju Thomas		X			
Molly Larobina	1 <sup>st</sup>	X				George Waters		X			
David Learn					X	Choka Yogalingam					X
Peter Schaeffing					X						

**5. Policy/Miscellaneous**

- a. To approve the Harassment, Intimidation & Bullying (HIB) report presented to the Board of Trustees at the February 18, 2016 regular meeting.
- b. To approve the submission of the Comprehensive Equity Plan (CEP) to the NJ DOE.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Christopher Coulthard		X				Anna Seewald		X			
Susan Jackson	2 <sup>nd</sup>	X				Anju Thomas		X			
Molly Larobina	1 <sup>st</sup>	X				George Waters		X			
David Learn					X	Choka Yogalingam					X
Peter Schaeffing					X						

**XII. Enrollment Report**

Grade	FY16 ENR	Jul 15, 2015	Aug 15, 2015	Sep 15, 2015	Oct 15, 2015	Nov 15, 2015	Dec 15, 2015	Jan 15, 2016	Feb 15, 2016	Mar 15, 2016	Apr 15, 2016	May 15, 2016	Jun 15, 2016	Wait List
K	44	44	44	44	44	44	44	44	43	44	44			11
1	44	44	44	44	44	44	44	44	44	44	44			14
2	44	44	44	44	44	44	44	44	44	44	44			11
3	44	44	44	44	43	43	44	44	44	44	44			8
4	42	44	44	44	43	43	43	43	43	42	43			2
5	42	40	40	40	41	41	41	41	41	41	41			4
6	44	44	44	44	44	44	44	44	44	44	44			15
7	44	43	43	43	44	44	44	44	44	44	44			5
8	42	43	43	43	42	42	42	42	42	42	42			2
<b>Total</b>	<b>390</b>	<b>390</b>	<b>390</b>	<b>390</b>	<b>388</b>	<b>388</b>	<b>390</b>	<b>390</b>	<b>389</b>	<b>389</b>	<b>390</b>			<b>72</b>

**XIII. Committee Reports**

1. SRC – Next meeting the week of 4/25/2016.
2. Community Outreach – Discussed and identified the goals, identified fundraising events, grant writing, etc.
3. Community and Development
4. Finance and Facilities – Reports provided by Mr. Schaeffing.
5. Governance – Meeting next Tuesday. Discussion on possible new Board members.

**XIV. New Business**

Teacher appreciation the week of May 2<sup>nd</sup>.

**XV. Closing Comments**

Mr. Coulthard departed at 6:53 pm.

The Board went around the room and gave many thanks, including the food, participation, etc.

**XVI. Action Items**

- Next Board Meeting: Thursday, May 12, 2016
- Charter School Conference Update
- Ethics Disclosure Reminder

**XVII. Adjournment – 7:02 pm**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Christopher Coulthard					X	Anna Seewald		X			
Susan Jackson	2 <sup>nd</sup>	X				Anju Thomas		X			
Molly Larobina	1 <sup>st</sup>	X				George Waters		X			
David Learn					X	Choka Yogalingam					X
Peter Schaeffing					X						

**XVIII. Closed Session (if necessary) - NONE**