

**I. Call to Order By Board Secretary – 5:40 PM**
**II. Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Greater Brunswick Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Home News Tribune and Star Ledgers, sent to the clerks of Highland Park, Edison and New Brunswick and posted at the Greater Brunswick Charter School located at 429 Joyce Kilmer Ave, New Brunswick, NJ 08901. Formal action will take place at this meeting.

**III. Roll Call**

Voting Members	Role	Present	Absent
Christopher Coulthard	Board Trustee	X , left 6:52 pm	
Susan Jackson	Board Trustee	X	
Molly Larobina	Board Trustee	X	
David Learn	Board Vice Chair / Trustee	X, arrived 5:48pm	Departed 6:54 pm
Peter Schaeffing	Board Trustee	X	
Anna Seewald	Board Trustee	X	
Anju Thomas	Board Trustee	X	
George Waters	Board Chair / Trustee	X	
Choka Yogalingam	Board Trustee	X	

**Also Present**

Non-Voting	Role	Present	Absent
Donna Medea	Education Director		X
Vanessa Jones	Assist. Education Director	X	
Greg Romero	Supervisor of Instruction	X	
Michael Falkowski	SBA/ Board Secretary	X	

**IV. Pledge of Allegiance**
**V. Approve Meeting Agenda**

Motion for Greater Brunswick Charter School, Board of Trustees to approve the Agenda for the **January 21, 2016** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Christopher Coulthard		X				Anna Seewald		X			
Susan Jackson		X				Anju Thomas		X			
Molly Larobina	2 <sup>nd</sup>	X				George Waters		X			
David Learn		X				Choka Yogalingam		X			
Peter Schaeffing	1 <sup>st</sup>	X									

**VI. Acceptance of Meeting Minutes**

Motion for Greater Brunswick Charter School, Board of Trustees to accept the minutes from **December 17, 2015.**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Christopher Coulthard				X		Anna Seewald		X			
Susan Jackson		X				Anju Thomas				X	
Molly Larobina	2 <sup>nd</sup>	X				George Waters		X			
David Learn		X				Choka Yogalingam		X			
Peter Schaeffing	1 <sup>st</sup>	X									

**VII. Public Comment**

Ms. Lynne McGlue (School Nurse) thanked the Board for allowing staff to participate on the hiring committee for the new School Director, and for hiring NJSBA to assist with the search.

**VIII. Correspondence**

Mr. Falkowski read a resignation letter, as well as a leave request.

**IX. Reports / Presentations**

1. PARCC Test Scores Presentation
2. Director’s Report – Ms. Jones presented the report in Ms. Medea’s absence.
3. HIB Report – No incidents to report.

Motion to accept Director’s and HIB Report.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Christopher Coulthard		X				Anna Seewald		X			
Susan Jackson	2 <sup>nd</sup>	X				Anju Thomas		X			
Molly Larobina		X				George Waters		X			
David Learn		X				Choka Yogalingam		X			
Peter Schaeffing	1 <sup>st</sup>	X									

Mr. Coulthard departed at 6:52 pm.

**X. Closed Session (if necessary) - NONE**

**XI. Motions for Approval**

**1. Finance**

- a. Board Secretary Report: To approve the December 2015 Board Secretary Report
- b. Treasurer Report: To approve the December 2015 Treasurer Report
- c. Bills List: Approve Bills List from December 18, 2015 to January 21, 2016
- d. Payroll: To approve the following payrolls:

December 23, 2015	\$186,431.09
January 15, 2016	\$188,503.34

- e. To accept the 2014-2015 Comprehensive Annual Financial Audit (CAFR) and Auditor's Management Report
- f. To approve the 2014-2015 CAFR Corrective Action Plan.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Christopher Coulthard					X	Anna Seewald		X			
Susan Jackson	2 <sup>nd</sup>	X				Anju Thomas		X			
Molly Larobina		X				George Waters		X			
David Learn		X				Choka Yogalingam		X			
Peter Schaeffing	1 <sup>st</sup>	X									

**2. Buildings & Grounds - NONE**

**3. Personnel**

- a. To approve Zoe Coleman to attend a seminar, Helping Students Master New Generation Science Standards held by the Institute for Educational Development in Piscataway at a registration cost of \$239.
- b. To approve Nathan Burr to attend a seminar, Rigorous Reading : 5 Access Points for Teachers at Rutgers University, Center for Literacy Development, in New Brunswick on March 18, 2016 at a registration cost of \$150.
- c. To approve George Newton and Erica Yvonnet to attend a two-day seminar on Google for Education held by EIRC in Mullica Hill, NJ on February 29, 2016 and March 1, 2016 for a registration cost of \$300 plus travel expenses.
- d. To approve Jason Herzog and Zane Nestlerode to attend the NJAHPERD annual conference to be held at Ocean Place, Long Branch, NJ for a registration fee of \$150 plus associated travel expenses.
- e. To approve a leave of absence for Amina Chowdry beginning on March 7, 2016 and extending through March 24, 2016. Four of those days will be personal days with the remaining 10 days unpaid.
- f. To approve Donna Medea to attend a seminar, Hot Legal Topics in Special Education, held by NJAPSA in Long Branch, NJ on March 11, 2016 at a registration cost of \$199.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Christopher Coulthard					X	Anna Seewald		X			
Susan Jackson		X				Anju Thomas		X			
Molly Larobina	2 <sup>nd</sup>	X				George Waters		X			
David Learn		X				Choka Yogalingam		X			
Peter Schaeffing	1 <sup>st</sup>	X									

**4. Curriculum/Special Education – NONE**

**5. Policy/Miscellaneous**

- a. To approve the Harassment, Intimidation & Bullying (HIB) report presented to the Board of Trustees at the December 17, 2015 regular meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Christopher Coulthard					X	Anna Seewald		X			
Susan Jackson		X				Anju Thomas		X			

Molly Larobina	2 <sup>nd</sup>	X				George Waters		X			
David Learn		X				Choka Yogalingam		X			
Peter Schaeffing	1 <sup>st</sup>	X									

**XII. Enrollment Report**

Grade	FY16 ENR	Jul 15, 2015	Aug 15, 2015	Sep 15, 2015	Oct 15, 2015	Nov 15, 2015	Dec 15, 2015	Jan 15, 2016	Feb 15, 2016	Mar 15, 2016	Apr 15, 2016	May 15, 2016	Jun 15, 2016	Wait List
K	44	44	44	44	44	44	44	44						11
1	44	44	44	44	44	44	44	44						15
2	44	44	44	44	44	44	44	44						11
3	44	44	44	44	43	43	44	44						8
4	42	44	44	44	43	43	43	43						8
5	42	40	40	40	41	41	41	41						4
6	44	44	44	44	44	44	44	44						15
7	44	43	43	43	44	44	44	44						5
8	42	43	43	43	42	42	42	42						2
<b>Total</b>	<b>390</b>	<b>390</b>	<b>390</b>	<b>390</b>	<b>388</b>	<b>388</b>	<b>390</b>	<b>390</b>						<b>79</b>

**XIII. Committee Reports**

1. SRC
2. Community and Development – Mr. Waters provided an update on the Expo to be held January 28<sup>th</sup> 5:30 to 7pm, fundraising, and walk-a-thon.
3. Finance and Facilities – Mr. Schaeffing commented that we received a proposal from an architect for the playground area. Mr. Schaeffing asked the Board to consider if we need the treasurer position. Mr. Schaeffing also commented about have a finance training session.
4. Governance - Ms. Larobina commented on the leadership breakfast and community member information is in the Dropbox.

**XIV. New Business**

Ms. Larobina stated she is working on a Watershed Sculpture Project for next year. Mr. Water asked those to attend the Expo on January 28<sup>th</sup> from 5:30 to 7 pm. Mr. Waters stated there will be interviews next week for the new school leader.

**XV. Closing Comments**

Comments on Stop & Shop rewards program, thanked those who participated in the PARCC presentation, success of the Adopted Family Program - 170 students, and thanks for the hard work of the staff,.

**XVI. Action Items**

- Next Board Meeting: Thursday, February 18, 2016

**XVII. Adjournment – 7:40 pm**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Christopher Coulthard					X	Anna Seewald		X			
Susan Jackson		x				Anju Thomas		X			
Molly Larobina	2 <sup>nd</sup>	X				George Waters		X			
David Learn		X				Choka Yogalingam		X			
Peter Schaeffing	1 <sup>st</sup>	X									

**XVIII. Closed Session (if necessary)**