

**I. Call to Order By Board Secretary – 5:49 PM**
**II. Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Greater Brunswick Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Home News Tribune and Star Ledgers, sent to the clerks of Highland Park, Edison and New Brunswick and posted at the Greater Brunswick Charter School located at 429 Joyce Kilmer Ave, New Brunswick, NJ 08901. Formal action will take place at this meeting.

**III. Roll Call**

Voting Members	Role	Present	Absent
Christopher Coulthard	Board Trustee	X	
Susan Jackson	Board Trustee	X	
Molly Larobina	Board Trustee	X	
David Learn	Board Vice Chair / Trustee	X	
Peter Schaeffing	Board Trustee	X	
Anna Seewald	Board Trustee	X	
Anju Thomas	Board Trustee	X	
George Waters	Board Chair / Trustee	X	
Choka Yogalingam	Board Trustee	X, 5:58 pm, departed 8:35pm	

**Also Present**

Non-Voting	Role	Present	Absent
Donna Medea	Education Director	X	
Vanessa Jones	Assist. Education Director	X	
Greg Romero	Supervisor of Instruction		X
Michael Falkowski	SBA/ Board Secretary	X	
Peter Creekmore	Teacher Representative	X	

**IV. Pledge of Allegiance**
**V. Approve Meeting Agenda**

Motion for Greater Brunswick Charter School, Board of Trustees to approve the Agenda for the **March 17, 2016** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Christopher Coulthard		X				Anna Seewald		X			
Susan Jackson		X				Anju Thomas		X			
Molly Larobina		X				George Waters		X			

David Learn	1 <sup>st</sup>	X				Choka Yogalingam					X
Peter Schaeffing	2 <sup>nd</sup>	X									

**VI. Acceptance of Meeting Minutes**

Motion for Greater Brunswick Charter School, Board of Trustees to accept the minutes from **February 18, 2016.**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Christopher Coulthard		X				Anna Seewald		X			
Susan Jackson		X				Anju Thomas		X			
Molly Larobina		X				George Waters		X			
David Learn	1 <sup>st</sup>	X				Choka Yogalingam					X
Peter Schaeffing	2 <sup>nd</sup>	X									

Mr. Waters presented Ms. Thalya Y. Reyes who is interested in joining the Board. Ms. Reyes provided the Board with her background and reasons why she wanted to be a member of the Board. Mr. Waters stated the Board would consider and will be back in touch with her.

**VII. Public Comment**

**VIII. Correspondence**

Ms. Medea provided the Board with Mr. Romero’s resignation letter.

**IX. Reports / Presentations**

1. Presentation - Washington Trip/School Nutrition – Ms. Carmen Rine
2. Presentation - Art and Education in South Korea – Ms. Diana Sanderson
3. Director’s Report

Ms. Medea informed the Board the school is awaiting test results for lead levels in the water. The testing was performed to address the concerns from the DOE for schools across the State. Ms. Medea update the Board on the status of the Comprehensive Equity Plan. Ms. Jones updated the Board on staff recruiting.

4. HIB Report – 1 report confirmed.

Motion to accept Director’s and HIB Report.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Christopher Coulthard		X				Anna Seewald		X			
Susan Jackson		X				Anju Thomas		X			
Molly Larobina		X				George Waters		X			
David Learn	1 <sup>st</sup>	X				Choka Yogalingam		X			
Peter Schaeffing	2 <sup>nd</sup>	X									

**X. Closed Session – 6:52 pm**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Christopher Coulthard		X				Anna Seewald		X			
Susan Jackson		X				Anju Thomas		X			

Molly Larobina		X				George Waters		X			
David Learn	1 <sup>st</sup>	X				Choka Yogalingam		X			
Peter Schaeffing	2 <sup>nd</sup>	X									

- Personnel matters – Education Director & Treasurer
- Out of district placement

**Adjourn Closed Session and Enter Public Session - 7:46 pm**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Christopher Coulthard	2 <sup>nd</sup>	X				Anna Seewald		X			
Susan Jackson		X				Anju Thomas		X			
Molly Larobina		X				George Waters		X			
David Learn	1 <sup>st</sup>	X				Choka Yogalingam		X			
Peter Schaeffing		X									

**XI. Motions for Approval**

**1. Finance**

- Board Secretary Report: To approve the February 2016 Board Secretary Report
- Treasurer Report: To approve the February 2016 Bank Reconciliation Report
- Bills List: Approve Bills List from February 19, 2016 to March 17, 2016
- Payroll: To approve the following payrolls:

February 29, 2016	\$191,753.79
March 15, 2016	\$191,733.45

- To approve the FY17 Budget.
- Appoint Board Attorney - BE IT RESOLVED: that the Greater Brunswick Charter School, upon the recommendation of the Education Director, hereby approves the appointment of Johnston Law Firm, LLC as vendor to provide legal services for the from April 1, 2016 to June 30, 2016 at the following rates: \$275/hr principal, \$235/hr associate & \$115/hr paralegal.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Christopher Coulthard		X				Anna Seewald		X			
Susan Jackson		X				Anju Thomas		X			
Molly Larobina		X				George Waters		X			
David Learn	1 <sup>st</sup>	X				Choka Yogalingam		X			
Peter Schaeffing	2 <sup>nd</sup>	X									

**2. Buildings & Grounds - NONE**

**3. Personnel**

- To approve three (3) year contract with Ms. Vanessa Jones as Education Director, effective July 1, 2016 through June 30, 2019.
- To accept the resignation of Mr. Gregory Romero effective April 29, 2016.
- ~~To approve Mr. Alex Benanti as Treasurer at a rate of \$6,000 year (\$500/month).~~ - TABLED
- To approve the following staff for Family Learning Nights events - Angelique Sheehan and Ramona Hernandez (funded through NCLB) at \$40/hour.
- To approve Jamily Duran at \$10/hr for the afterschool program.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Christopher Coulthard		X				Anna Seewald		X			
Susan Jackson		X				Anju Thomas		X			
Molly Larobina		X				George Waters		X			
David Learn	1 <sup>st</sup>	X				Choka Yogalingam		X			
Peter Schaeffing	2 <sup>nd</sup>	X									

#### 4. Curriculum/Special Education

- To approve the Out-of-District placement for C.F. The tuition will be paid by New Brunswick Board Education.
- To approve Health Soft Inc. to provide parent workshop on gross and fine motor skills at \$40/hr not exceed \$200, to be paid for through NCLB grant.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Christopher Coulthard		X				Anna Seewald		X			
Susan Jackson		X				Anju Thomas		X			
Molly Larobina		X				George Waters		X			
David Learn	1 <sup>st</sup>	X				Choka Yogalingam		X			
Peter Schaeffing	2 <sup>nd</sup>	X									

#### 5. Policy/Miscellaneous

- To approve the Harassment, Intimidation & Bullying (HIB) report presented to the Board of Trustees at the February 18, 2016 regular meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Christopher Coulthard		X				Anna Seewald		X			
Susan Jackson		X				Anju Thomas		X			
Molly Larobina		X				George Waters		X			
David Learn	1 <sup>st</sup>	X				Choka Yogalingam		X			
Peter Schaeffing	2 <sup>nd</sup>	X									

## XII. Enrollment Report

Grade	FY16 ENR	Jul 15, 2015	Aug 15, 2015	Sep 15, 2015	Oct 15, 2015	Nov 15, 2015	Dec 15, 2015	Jan 15, 2016	Feb 15, 2016	Mar 15, 2016	Apr 15, 2016	May 15, 2016	Jun 15, 2016	Wait List
K	44	44	44	44	44	44	44	44	43	44				11
1	44	44	44	44	44	44	44	44	44	44				14
2	44	44	44	44	44	44	44	44	44	44				11
3	44	44	44	44	43	43	44	44	44	44				8
4	42	44	44	44	43	43	43	43	43	42				7
5	42	40	40	40	41	41	41	41	41	41				4
6	44	44	44	44	44	44	44	44	44	44				13
7	44	43	43	43	44	44	44	44	44	44				5
8	42	43	43	43	42	42	42	42	42	42				2
<b>Total</b>	<b>390</b>	<b>390</b>	<b>390</b>	<b>390</b>	<b>388</b>	<b>388</b>	<b>390</b>	<b>390</b>	<b>389</b>	<b>389</b>				<b>75</b>

## XIII. Committee Reports

- SRC – Ms. Jones went over the SRC Agenda and Minutes which was provided in the Board packet.
- Community and Development – Mr. Coulthard update that the brochure was almost ready.

3. Finance and Facilities – Mr. Schaeffing stated the minutes are in the Dropbox. Finance training was scheduled on April 19<sup>th</sup> at 2pm.
4. Governance – Ms. Larobina stated the breakfast will be April 8<sup>th</sup>.

**XIV. New Business**

Ms. Thomas - Walkathon is on May 21<sup>st</sup>.

**XV. Closing Comments**

Ms. Medea thanked Ms. Jackson for the Job Fair as did many other members of the Board, many congratulations to Ms. Jones as the new Education Director position, Board welcomed Ms. Medea back and compliments to the PTO by Ms. Thomas.

**XVI. Action Items**

- Next Board Meeting: Thursday, April 21, 2016
- Charter School Conference Update
- Ethics Disclosure Reminder

**XVII. Adjournment – 8:48 pm**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Christopher Coulthard		X				Anna Seewald		X			
Susan Jackson		X				Anju Thomas		X			
Molly Larobina		X				George Waters		X			
David Learn	1 <sup>st</sup>	X				Choka Yogalingam		X			
Peter Schaeffing	2 <sup>nd</sup>	X									

**XVIII. Closed Session (if necessary)**