

**I. Call to Order By Board Secretary – 5:38 pm**
**II. Public Notice of Meeting/NJ Sunshine Law**

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Greater Brunswick Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Home News Tribune and Star Ledgers, sent to the clerks of Highland Park, Edison and New Brunswick and posted at the Greater Brunswick Charter School located at 429 Joyce Kilmer Ave, New Brunswick, NJ 08901. Formal action will take place at this meeting.

**III. Roll Call**

Voting Members	Role	Present	Absent
1. Claudia Avarado	Board Trustee	X	
2. Christopher Coulthard	Board Trustee	X	
3. Shamara Gatling-Davila	Board Trustee	X	
4. Evan Gentry	Board Trustee	X, 5:40 pm	
5. Sean Hewitt	Board Trustee		X
6. Susan Jackson	Board Chair	X	
7. Molly Larobina	Board Vice-Chair	X	
8. Mariu Reynoso	Board Trustee	X	
9. Anju Thomas	Board Trustee		X

**Also Present**

Non-Voting	Role	Present	Absent
Vanessa Jones	Education Director	X	
Hector Alvarez	Assistant Education Director	X	
Michael Falkowski	SBA/ Board Secretary	X	
Peter Creekmore	Teacher Representative	X	

**IV. Pledge of Allegiance**
**V. Approve Meeting Agenda**

Motion for Greater Brunswick Charter School, Board of Trustees to approve the Agenda for the **October 19, 2017** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Susan Jackson		X			
Christopher Coulthard	1 <sup>st</sup>	X				Molly Larobina		X			
Shamara Gatling-Davila		X				Mariu Reynoso	2 <sup>nd</sup>	X			
Evan Gentry					X	Anju Thomas					X
Sean Hewitt					X						

**VI. Acceptance of Meeting Minutes**

Motion for Greater Brunswick Charter School, Board of Trustees to accept the minutes from **September 21, 2017**.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Susan Jackson		X			
Christopher Coulthard	1 <sup>st</sup>	X				Molly Larobina		X			
Shamara Gatling-Davila		X				Mariu Reynoso	2 <sup>nd</sup>	X			
Evan Gentry				X		Anju Thomas					X
Sean Hewitt					X						

**VII. Public Comment - NONE**

**VIII. Correspondence - NONE**

**IX. Reports**

1. Director’s Report
  - i. HIB Report

Motion to accept Director’s Report.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Susan Jackson		X			
Christopher Coulthard	1 <sup>st</sup>	X				Molly Larobina		X			
Shamara Gatling-Davila		X				Mariu Reynoso	2 <sup>nd</sup>	X			
Evan Gentry		X				Anju Thomas					X
Sean Hewitt					X						

**X. Adjourn Public Session and Open Closed Session – 6:11 pm**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Susan Jackson		X			
Christopher Coulthard	1 <sup>st</sup>	X				Molly Larobina		X			
Shamara Gatling-Davila		X				Mariu Reynoso	2 <sup>nd</sup>	X			
Evan Gentry		X				Anju Thomas					X
Sean Hewitt					X						

**Topics:**

- Student Matter
- HIB Report

**XI. Adjourn Closed Session and Open Public Session – 6:45 pm**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Susan Jackson		X			
Christopher Coulthard	1 <sup>st</sup>	X				Molly Larobina		X			
Shamara Gatling-Davila		X				Mariu Reynoso	2 <sup>nd</sup>	X			
Evan Gentry		X				Anju Thomas					X
Sean Hewitt					X						

**XII. Motions for Approval**

**1. Finance**

- a. To approve the August & September 2017 Board Secretary Report
- b. To approve the August & September 2017 Reconciliation Report
- c. Bills List: Approve Bills List from September 22, 2017 to October 18, 2017.
- d. Payroll: To approve the following payrolls:

September 29, 2017	\$186,519.28
October 13, 2017	\$183,547.28

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Susan Jackson		X			
Christopher Coulthard	1 <sup>st</sup>	X				Molly Larobina		X			
Shamara Gatling-Davila		X				Mariu Reynoso	2 <sup>nd</sup>	X			
Evan Gentry		X				Anju Thomas					X
Sean Hewitt					X						

**2. Contracts - NONE**

**3. Buildings & Grounds**

- a. To approve the following facility usage:

Who	Space	Date	Cost
Girl Scouts	Media Center	October 19 <sup>th</sup> to June 11, 2018, every Monday	No Cost
Girl Scouts – Brownies	Success Room	October 16 <sup>th</sup> to June 30, 2017, every other Monday	No Cost

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Susan Jackson		X			
Christopher Coulthard	1 <sup>st</sup>	X				Molly Larobina		X			
Shamara Gatling-Davila		X				Mariu Reynoso	2 <sup>nd</sup>	X			
Evan Gentry		X				Anju Thomas					X
Sean Hewitt					X						

**4. Personnel**

- a. To approve the salary correction for **Getsie Rajasekaran** from \$15/hr to \$15.78/hr effective September 1, 2017
- b. To approve the following FY18 stipends correction:

Name	Title	Salary / Rate
Mathew Rago	Soccer Coach	From \$325 to \$400 per 9 weeks starting October

- c. To approve the following Professional Development:

Who	When	Where	Topics	Cost
Martha Goz	12/7/2017	New Brunswick, NJ	Rutgers, Keys to Presentation Conference	\$69

d. To approve the following payments for Family Learning Nights Classes in November:  
(Classes are \$40 an hr. plus \$20 for 30 minutes prep. Time)

- Daisy Amador - ESL for Parents beginning Nov. 7 ending December 19 = \$360 total
- Pinky Parek - K-2 Writing Skills beginning Nov. 8 ending Nov.29 = \$180
- Zoe Coleman - PEP workshop November 8th = \$60
- SBHS Robotics Team - STEM classes for 4-6 grades Beginning November 9th ending Nov. 30th =\$180

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Susan Jackson		X			
Christopher Coulthard	1 <sup>st</sup>	X				Molly Larobina		X			
Shamara Gatling-Davila		X				Mariu Reynoso	2 <sup>nd</sup>	X			
Evan Gentry		X				Anju Thomas					X
Sean Hewitt					X						

**5. Curriculum/Special Education**

a. To approve the following field trips:

Who	When	Where	Cost
44 4 <sup>th</sup> Grade Students and 5 Chaperones	11/08/2017	Drumthwacket Foundation Princeton, NJ	No Cost to School
44 3 <sup>rd</sup> Grade Students and 5 Chaperones	12/08/2017	Camden Aquarium	No Cost to School
44 5 <sup>th</sup> Grade Students and 4 to 6 Chaperones	11/17/2017	AMC Loews – New Brunswick or Regal Commerce Center – North Brunswick	No Cost to School

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Susan Jackson		X			
Christopher Coulthard	2 <sup>nd</sup>	X				Molly Larobina		X			
Shamara Gatling-Davila		X				Mariu Reynoso	1 <sup>st</sup>	X			
Evan Gentry		X				Anju Thomas					X
Sean Hewitt					X						

**6. Policy/Miscellaneous**

a. To accept October HIB report.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Susan Jackson		X			
Christopher Coulthard	1 <sup>st</sup>	X				Molly Larobina		X			
Shamara Gatling-Davila		X				Mariu Reynoso	2 <sup>nd</sup>	X			
Evan Gentry		X				Anju Thomas					X
Sean Hewitt					X						

**XIII. Enrollment Report**

Grade	FY18	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Wait List
	Max	2017	2017	2017	2017	2017	2017	2018	2018	2018	2018	2018	2018	2017/2018
K	44	44	44	44	44									30
1	44	43	44	43	44									11
2	44	42	44	44	44									12
3	44	43	44	44	44									27
4	44	43	43	44	44									8
5	44	41	43	44	44									3
6	44	44	45	46	46									3
7	44	43	44	43	43									5
8	42	42	42	42	42									2
<b>Total</b>	<b>394</b>	<b>385</b>	<b>393</b>	<b>394</b>	<b>395</b>									<b>101</b>

**XIV. Committee Reports**

1. SRC – report was in Director’s report
2. Community Outreach – Ms. Jackson presented the report.
3. Development – Ms. Larobina presented the report.
4. Finance and Facilities – Mr. Gentry presented the report, talked about flooding issues and general updates on budget.
5. Governance – Ms. Larobina talked about the Board recruitment event which had a low turnout, and talked about policy work they are working on.

**XV. New Business - NONE**

**XVI. Closing Comments**

Many thanks for food, positive comments on George Street Playhouse PD, band program is up and running, thanks to board members for attending events, comments about the success of Greater Brunswick Charter School, take some time out before holiday season, thanks for communication, appreciation for the school’s staff efforts, happy to be part of the group, comment on improving results, and positive comments on HIB investigation.

**XVII. Action Items**

- Next Board Meetings: 11/16/17, 12/14/17, 1/18/18, 2/15/18, 3/15/18, 4/19/18, 5/14/18, 6/21/18
- Board Retreat Dates: Saturday, January 6, 2018 - 9am to 3pm  
Tuesday, May 8, 2017 – 5:30pm & Tuesday, May 22, 2017 – 5:30pm

**XVIII. Adjournment – 7:51 pm**

**XIX. Closed Session (if necessary)**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Claudia Avarado		X				Susan Jackson		X			
Christopher Coulthard	1 <sup>st</sup>	X				Molly Larobina		X			
Shamara Gatling-Davila		X				Mariu Reynoso	2 <sup>nd</sup>	X			
Evan Gentry		X				Anju Thomas					X
Sean Hewitt					X						