

I. Call to Order By Board Secretary – 5:38 PM
II. Public Notice of Meeting/NJ Sunshine Law

The New Jersey Public Meetings Law was enacted to ensure the right to the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted on in accordance with N.J.S.A 10:4-6 et seq.

On the rules of this act, Greater Brunswick Charter School has caused notice of this meeting by Publicizing the date, time and place, of the regularly scheduled meeting in the Public Notice Section of the Home News Tribune and Star Ledgers, sent to the clerks of Highland Park, Edison and New Brunswick and posted at the Greater Brunswick Charter School located at 429 Joyce Kilmer Ave, New Brunswick, NJ 08901. Formal action will take place at this meeting.

III. Roll Call

Voting Members	Role	Present	Absent
Christopher Coulthard	Board Trustee	X, 6:59 pm	
Susan Jackson	Board Trustee	X	
Molly Larobina	Board Trustee	X	
David Learn	Board Vice Chair / Trustee	X	
Peter Schaeffing	Board Trustee	X	
Anna Seewald	Board Trustee	X, 6:06 pm	
Anju Thomas	Board Trustee	X	
George Waters	Board Chair / Trustee	X	
Choka Yogalingam	Board Trustee	X, 6:00 pm	

Also Present

Non-Voting	Role	Present	Absent
Donna Medea	Education Director	X	
Vanessa Jones	Assist. Education Director	X	
Michael Falkowski	SBA/ Board Secretary	X	
Peter Creekmore	Teacher Representative	X	

IV. Pledge of Allegiance
V. Approve Meeting Agenda

Motion for Greater Brunswick Charter School, Board of Trustees to approve the Agenda for the **June 16, 2016** meeting.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Christopher Coulthard					X	Anna Seewald					X
Susan Jackson		X				Anju Thomas		X			
Molly Larobina		X				George Waters		X			
David Learn	1 st	X				Choka Yogalingam					X
Peter Schaeffing	2 nd	X									

VI. Acceptance of Meeting Minutes

Motion for Greater Brunswick Charter School, Board of Trustees to accept the minutes from **May 12, 2016.**

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Christopher Coulthard					X	Anna Seewald					X
Susan Jackson		X				Anju Thomas				X	
Molly Larobina		X				George Waters		X			
David Learn	1 st	X				Choka Yogalingam					X
Peter Schaeffing	2 nd	X									

Correct that Anju Thomas was not in attendance at last meeting.

VII. Public Comment

Evan Gentry - Introduced himself to the Board as a potential candidate for joining the Board.

Mariu Reynoso - Introduced herself to the Board as a potential candidate for joining the Board.

Claudia Alvarado- Introduced herself to the Board as a potential candidate for joining the Board.

Question and answer session proceeded the introductions between the Board and potential candidates.

Choka Yogalingam – Arrived at 6:00pm

VIII. Correspondence

IX. Reports / Presentations

1. Director’s Report

Ms. Medea presented NJ Schools Performance Report.

Anna Seewald – Arrived 6:06 pm

2. HIB Report & Self-Assessment

Motion to accept Director’s and HIB Report.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Christopher Coulthard					X	Anna Seewald		X			
Susan Jackson		X				Anju Thomas		X			
Molly Larobina		X				George Waters		X			
David Learn	1 st	X				Choka Yogalingam		X			
Peter Schaeffing	2 nd	X									

X. Adjourn Public Session and Enter Closed Session – 6:50 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Christopher Coulthard					X	Anna Seewald		X			
Susan Jackson		X				Anju Thomas		X			
Molly Larobina		X				George Waters		X			
David Learn	1 st	X				Choka Yogalingam		X			
Peter Schaeffing	2 nd	X									

Christopher Coulthard arrived 6:59pm

Ms. Medea updated the Board on employee and student matters.

Adjourn Closed Session and Enter Public Session – 7:20 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Christopher Coulthard		X				Anna Seewald		X			
Susan Jackson		X				Anju Thomas		X			
Molly Larobina		X				George Waters		X			
David Learn	1 st	X				Choka Yogalingam		X			
Peter Schaeffing	2 nd	X									

XI. Motions for Approval

1. Finance

- a. Board Secretary Report: To approve the May 2016 Board Secretary Report
- b. Treasurer Report: To approve the May 2016 Bank Reconciliation Report
- c. Bills List: Approve Bills List from May 13, 2016 to June 16, 2016
- d. Payroll: To approve the following payrolls:

May 13, 2016	\$190,364.83
May 27, 2016	\$189,780.72
June 15, 2016	\$185,291.15

- e. To approve the contract with School Business Office for the 2016-2017 school year to provide School Business Administrator services at \$7,200/month; whereas the monthly fee was agreed upon as part of the 2015-2016 contract.
- f. To approve the contract with Johnston Law Firm LLC for the 2016-2017 school year to provide legal services at the following rates: Principals & Counsel - \$275/hr; Associated - \$235/hr; Paralegals and Law Students - \$115/hr

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Christopher Coulthard		X				Anna Seewald		X			
Susan Jackson		X				Anju Thomas		X			
Molly Larobina		X				George Waters		X			
David Learn					X	Choka Yogalingam	2 nd	X			
Peter Schaeffing	1 st	X									

Mr. Learn had stepped out during roll call.

2. Buildings & Grounds – NONE

3. Personnel.

- a. To approve hiring the following staff:

Name	Position	Salary	Start date
William J. Spada	Summer Custodian	\$12.00 per hour	June 24, 2016
Victoria Salomone	Special Education Teacher	\$49,920 annually	September 1, 2016
Kristina Markel	Special Education Teacher	\$49,920 annually	September 1, 2016
Chad Schubert	Summer School Teacher	\$2747 stipend	July 5, 2016
Johanna Jandrisovits	Summer School Teacher	\$2747 stipend	July 5, 2016
Jen Banks	Summer School Teacher	\$2747 stipend	July 5, 2016
Lisa Porricelli	Summer School Teacher	\$2747 stipend	July 5, 2016
Eric Kaufmann	Summer School Teacher	\$2747 stipend	July 5, 2016
Lyubov Dubinina	Summer School Teacher	\$2747 stipend	July 5, 2016
Daniela Garay	Summer School Teacher	\$2747 stipend	July 5, 2016
Erica Yvonne	Summer School Teacher	\$2747 stipend	July 5, 2016
Nathan Burr	Summer School Teacher	\$2747 stipend	July 5, 2016
Christine Rozycki	Summer School Teacher	\$2747 stipend	July 5, 2016
Ana Cuevas	Summer School TA	\$1648 stipend	July 5, 2016
Yesenia Jimenez	Summer School TA	\$1648 stipend	July 5, 2016
Lilia Fabila-Reyes	Summer School TA	\$1648 stipend	July 5, 2016
Bassey Onyile	Summer School TA	\$1648 stipend	July 5, 2016
Gail Lewis	Summer School TA	\$1648 stipend	July 5, 2016
Rona Hales	Summer School TA	\$1648 stipend	July 5, 2016

- b. To approve a severance agreement between Irma Ayala and Greater Brunswick Charter School effective July 1, 2016.
- c. To approve the adoption of the Marshall Teacher Evaluation Model for the 2016-2017 school year.
- d. To approve the rehire of the following staff members for the 2016-2017 school year:

Name	Position	Salary
Kristine Johnson	Asst. to the SBA	\$53,560.00
Ana Perez	Family Coordinator	\$42,270.78
Carmen Rine	Special Projects Coordinator	\$45,194.94
Alejandra Suastegui	Receptionist	\$30,294.36
Kelly Sadowski	Data Specialist	\$37,492.00
Linda Seidenstien	Literacy Coach	\$55,837.29
Getsie Rajaskaren	Student Aide	Step 12, \$18.58/hr
Lourdes O'Neill	Student Aide	Step 9, \$17.08/hr
Karen Eldridge	Student Aide	Step 12, \$18.58/hr
Francis Peralta	Student Aide	Step 3, \$14.47/hr
Victor Calderon	Head Custodian	\$50,000
George Newton	Technology Specialist	\$82,400

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Christopher Coulthard		X				Anna Seewald		X			
Susan Jackson		X				Anju Thomas		X			
Molly Larobina		X				George Waters		X			
David Learn					X	Choka Yogalingam	2 nd	X			
Peter Schaeffing	1 st	X									

Mr. Learn had stepped out during roll call.

4. Curriculum/Special Education

- To approve Victor Calderon to attend a class, OSHA Job Hazard Analysis and Risk Assessments, on August 4, 2016 at Rutgers University, New Brunswick for a registration fee of \$226.00 plus any associated travel expenses.
- To approve Peter Creekmore to attend a workshop, Kodaly Summer Institute, at NYU July 5, 2016 to July 22, 2016 for a cost of \$1300.
- To approve Kristine Johnson to attend a workshop, Human Resources for Anyone Newly Assigned HR Responsibilities, on August 1, 2016 at the Holiday Inn in Princeton, NJ for a registration fee of \$99 plus any associated costs.
- To approve the Private School Placement for student R.A. and contract between Greater Brunswick Charter School, the New Brunswick Board of Education and Honor Ridge Academy from April 22 to June 30, 2016.
- To approve the Private School Placement for student N.E. and contract between Greater Brunswick Charter School, the New Brunswick Board of Education and Collier School from December 14, 2015 to June 30, 2016.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Christopher Coulthard		X				Anna Seewald		X			
Susan Jackson		X				Anju Thomas		X			
Molly Larobina		X				George Waters		X			
David Learn	1 st	X				Choka Yogalingam		X			
Peter Schaeffing	2 nd	X									

5. Policy/Miscellaneous

- To approve the Harassment, Intimidation & Bullying (HIB) report presented to the Board of Trustees at the May 12, 2016 regular meeting.
- To approve the agreement between the New Jersey Charter Schools Association (“NJCSA”) and the Greater Brunswick Charter School (the “School”) with respect to NJCSA’s Renewal Support Program; whereas this program of services is designed to assist schools in preparing for the charter school renewal as a cost of \$3,800.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Christopher Coulthard		X				Anna Seewald		X			
Susan Jackson		X				Anju Thomas		X			
Molly Larobina		X				George Waters		X			
David Learn	1 st	X				Choka Yogalingam		X			
Peter Schaeffing	2 nd	X									

XII. Enrollment Report

Grade	FY16 ENR	Jul 15, 2015	Aug 15, 2015	Sep 15, 2015	Oct 15, 2015	Nov 15, 2015	Dec 15, 2015	Jan 15, 2016	Feb 15, 2016	Mar 15, 2016	Apr 15, 2016	May 15, 2016	Jun 15, 2016	Wait List 2016/2017
K	44	44	44	44	44	44	44	44	43	44	44	44	44	25
1	44	44	44	44	44	44	44	44	44	44	44	44	44	8
2	44	44	44	44	44	44	44	44	44	44	44	44	44	16
3	44	44	44	44	43	43	44	44	44	44	44	44	44	7
4	42	44	44	44	43	43	43	43	43	42	43	43	43	10
5	42	40	40	40	41	41	41	41	41	41	41	41	41	5
6	44	44	44	44	44	44	44	44	44	44	44	44	44	13
7	44	43	43	43	44	44	44	44	44	44	44	44	44	4
8	42	43	43	43	42	42	42	42	42	42	42	42	42	1
Total	390	390	390	390	388	388	390	390	389	389	390	390	390	89

XIII. Committee Reports

1. SRC – Minutes provided
2. Community - Walkathon update
3. Finance and Facilities – Update on paying donations online
4. Development committee – Trip to NY to go to NY foundation center
5. Governance – update on plans for elections next year, will probably stick with elections

XIV. New Business

To approve Dual Educational Resources to provide professional development & technical support for administration and instructional staff for a total of \$3,100.

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Christopher Coulthard		X				Anna Seewald		X			
Susan Jackson		X				Anju Thomas		X			
Molly Larobina		X				George Waters		X			
David Learn	1 st	X				Choka Yogalingam		X			
Peter Schaeffing	2 nd	X									

Mr. Waters wanted to note those leaving GBCS and wanted to thank Ms. Medea, Mr. Learn for his 10-years on the Board, and Mr. Schaeffing for his 3-years on the Board. Ms. Medea thanks Mr. Waters, Mr. Learn and Mr. Schaeffing.

XV. Closing Comments

Board members commented on:

- i. 8th grade dinner & book fair
- ii. Departing of Mr. Schaeffing, Mr. Learn, Mr. Waters and Ms. Medea
- iii. Upcoming graduation, band & chorus events

XVI. Action Items

- Saturday, June 18, 2016 - 9-3pm is Board Retreat
- Next Board Meeting: Thursday, July 21, 2016

XVII. Adjournment – 8:21 pm

Voting Members	Motion	Yes	No	Abstain	Absent	Voting Members	Motion	Yes	No	Abstain	Absent
Christopher Coulthard		X				Anna Seewald		X			
Susan Jackson		X				Anju Thomas		X			
Molly Larobina		X				George Waters		X			
David Learn	1 st	X				Choka Yogalingam		X			
Peter Schaeffing	2 nd	X									

XVIII. Closed Session (if necessary) - NONE